

ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2023 FORM

Introduction:

This form contains the common-use supplies and equipment (CSE) carried in stock by the Procurement Service – Department of Budget and Management (PS-DBM) that may be purchased by government agencies. Consistent with the DBM Circular No. 2018-10 dated 08 November 2018, the APP-CSE shall serve as the agency's annual procurement request for all its CSE requirements. Only agencies with uploaded APP-CSE in the Virtual Store will be able to purchase CSE from the PS-DBM. Note that the items listed on this form have been arranged in accordance with the United Nations Standard Products and Services Code (UNSPSC) in preparation for integration of the APP-CSE template in the Modernized Government Electronic Procurement System (MGEPS).

Reminders:

- 1.0 The APP-CSE form must be accomplished using Microsoft Excel format. The APP-CSE shall be deemed incorrect or invalid if the form used is other than the prescribed format which is downloadable from the Virtual Store.
- 2.0 All information must be provided accurately.
- 3.0 Kindly refer to the CSE catalogue on the PS-DBM website (www.ps-dbm.gov.ph) for the detailed technical specifications and sample photo of the items.
- 4.0 Do not delete, add, or revise any items or rows on the PART I of this template otherwise the form will be deemed invalid.
- 5.0 Additional rows for other items may be inserted in PART II, if necessary. Note that this is only applicable in the PART II of the form.
- 6.0 Once signed and approved by the Property/Supply Officer, Accountant/Budget Officer, and Head of the Agency/Office, kindly upload the soft copy of the APP-CSE in Microsoft Excel format as well as the original signed copy in Portable Document Format (PDF) to the agency's Virtual Store account on or before the prescribed period or deadline. Any APP-CSE form that is unsigned or has incomplete signature shall be deemed invalid.
- 7.0 Should there be changes in the agency's CSE requirements, the agency may edit their uploaded APP-CSE directly on their Virtual Store account. However, the agency must ensure that a signed and approved copy of the supplemental APP-CSE form is available. Note that all CSE requirements in excess of the quantities indicated in the original APP-CSE form will not be served if not covered by a supplemental APP-CSE.
- 8.0 For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through its mobile numbers 09182954426 or 09278478245, or email apscs.helpdesk@ps-philsops.gov.ph, or visit the PS-DBM website (www.ps-philsops.gov.ph) for the guide on how to fill-out the APP-CSE.

Note: Consistent with the Memorandum Circular 2022-1 issued by the AO 25 dated 24 March 2022, the APP-CSE for FY 2023 must be submitted on or before 30 September 2022.

Department/Bureau/Office: NATIONAL FOOD AUTHORITY
Region: CENTRAL OFFICE
Address: VISAYAS AVENUE, CUBAO CITY

Agency Code/UACS: 2075
Organization Type: GOCC

Contact Person:
Position:
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Telephone/Mobile Nos:

VERLY S. DE JOYA
SUPPLY OFFICER III
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Item & Specifications		Unit of Measure	Monthly Quantity Requirement																				Total Quantity for this year	Price Catalogue (as of 26 July 2022)	Total Amount for this year		
			Jan	Feb	Mar	Q1	Q1 AVERAGE	April	May	June	Q2	Q2 AVERAGE	July	Aug	Sept	Q3	Q3 AVERAGE	Oct	Nov	Dec	Q4	Q4 AVERAGE					
PART I. AVAILABLE AT PS-DBM (MAIN WAREHOUSE AND DEPOTS)																											
ALCOHOL OR ACETONE BASED ANTISEPTICS																											
1	12391661-AL-ED4	ALCOHOL, Ethyl, 500 mL	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	47.89		0.00
2	12191661-AL-ED3	ALCOHOL, Ethyl, 1 Gallon	gallon	77	77	77	231	76,337.05	77	77	77	231	76,337.05	77	77	77	231	76,337.05	77	77	77	231	76,337.05	924	130.55		305,426.20
ARTS AND CRAFTS EQUIPMENT AND ACCESSORIES AND SUPPLIES																											
3	602143-3B-FC1	CLIPARTBOOK, 20 transparent pockets, A4	piece	11	11	11	33	1,095.03	11	11	11	33	1,095.03	11	11	11	33	1,095.03	11	11	11	33	1,095.03	132	32.91		4,344.12
4	602143-3B-FC2	CLEARBOOK, 20 transparent pockets, legal	piece	16	16	16	48	1,745.28	16	16	16	48	1,745.28	16	16	16	48	1,745.28	16	16	16	48	1,745.28	192	36.36		6,981.12
5	6021534-ER-FC1	ERASER, plastic/ rubber	piece	7	7	7	21	93.87	7	7	7	21	93.87	7	7	7	21	93.87	7	7	7	21	93.87	84	4.47		275.48
6	6021534-SP-FC1	SIGN PEN, Black, liquid or gel	piece	64	64	64	192	4,252.40	64	64	64	192	4,252.40	64	64	64	192	4,252.40	64	64	64	192	4,252.40	768	22.20		17,040.60
7	6021534-SP-FC2	SIGN PEN, Blue, liquid or gel	piece	67	67	67	201	4,402.20	67	67	67	201	4,402.20	67	67	67	201	4,402.20	67	67	67	201	4,402.20	804	22.02		17,840.60
8	6021534-SP-FC3	SIGN PEN, Red, liquid or gel	piece	43	43	43	129	2,803.80	43	43	43	129	2,803.80	43	43	43	129	2,803.80	43	43	43	129	2,803.80	516	22.22		11,485.20
9	6021124-WR-FC1	WRAPPING PAPER, kraft, 50 sheets per pack	pack	9	9	9	27	4,352.40	9	9	9	27	4,352.40	9	9	9	27	4,352.40	9	9	9	27	4,352.40	108	161.28		17,460.60
AUDIO AND VISUAL EQUIPMENT AND SUPPLIES																											
10	4321517-DC-CE2	DOCUMENT CAMERA, 8 MP	unit	0	0	0	0	22,623.00	0	0	0	0	22,623.00	0	0	0	0	22,623.00	0	0	0	0	22,623.00	0	32,623.00		54,494.40
11	4321159-MN-FC1	MULTIMEDIA PROJECTOR, 1000 ANSI Lumens (min.)	unit	0	0	0	0	16,588.00	0	0	0	0	16,588.00	0	0	0	0	16,588.00	0	0	0	0	16,588.00	0	16,588.00		16,588.00
BATTERIES AND CELLS AND ACCESSORIES																											
12	2611102-BT-AC2	BATTERY, dry cell, size AA, Two (2) pieces per blister pack	pack	30	30	30	90	1,844.10	30	30	30	90	1,844.10	30	30	30	90	1,844.10	30	30	30	90	1,844.10	360	29.41		7,376.40
13	2611102-BT-AC1	BATTERY, dry cell, size AAA, Two (2) pieces per blister pack	pack	34	34	34	102	1,870.68	34	34	34	102	1,870.68	34	34	34	102	1,870.68	34	34	34	102	1,870.68	408	18.34		7,482.72
14	2611102-BT-AC3	BATTERY, dry cell, size D, Two (2) pieces per blister pack	pack	10	10	10	30	2,886.00	10	10	10	30	2,886.00	10	10	10	30	2,886.00	10	10	10	30	2,886.00	120	96.20		11,544.00
CLEANING EQUIPMENT AND SUPPLIES																											
15	47131813-AF-FC1	AIR FRESHENER, Aerosol type, 150g	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	51.64		0.00
16	47131804-BR-FC1	BROOM, Soft (Walls/Tenish)	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	136.24		0.00
17	47131804-BR-FC2	BROOM, Bulk (Walls/Thru)	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	22.78		0.00
18	47131829-BR-FC1	CLEANER, Toilet Bowl and Urinal, 900mL - 1000mL	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	41.60		0.00
19	47131803-CL-FC1	CLANDEX, Scouring Powder, 350g	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	23.92		0.00
20	47131801-JE-FC2	DETERGENT BAR, 140g in packet	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8.30		0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 23 July 2022)	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
21	4713101-DE-P02	DETERGENT POWDER, all purpose, 1kg	pouch	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	51.08	0.00
22	4713103-DS-A01	DISINFECTANT SPRAY, Aerosol type, 400g	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	139.39	0.00
23	4713101-DU-P01	DUST PAN, rigid non-breakable plastic	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	27.64	0.00
24	4713102-FW-P02	FLOOR WAX, paste type, red, 2kg	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	209.76	0.00
25	4713100-FC-A01	FURNITURE CLEANER, Aerosol type, 300mL	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	120.12	0.00
26	7310202-HS-L02	LIQUID HAND SOAP, 500mL	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	42.05	0.00
27	4713104-HP-S01	MOP BUCKET, heavy duty, hard plastic, 30 liters capacity	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,288.30	0.00
28	4713103-MH-P02	MOPHANDLE, heavy duty	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	124.80	0.00
29	4713103-MH-P01	MOPHEAD, made of rayon	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	124.81	0.00
30	4713104-HG-C01	SAGS, all cotton, 1 kilo per bundle	bundle	1	1	1	3	159.42	1	1	1	3	159.42	1	1	1	3	159.42	1	1	1	3	159.42	12	53.14	637.28
31	4713102-SG-P01	SCOURING PAD, 5 pieces per pack	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	57.53	0.00
32	4712701-TB-P01	TRASHBAG, black, 33" x 42", XL, 10 pieces per roll or pack	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	144.04	0.00
33	4712702-WB-P01	WASTEBASKET, rigid plastic	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	84.91	0.00
COLOR COMPOUNDS AND DISPERSIONS																										
34	12101703-SI-C01	INK, for stamp pad, 50mL	package	13	14	13	39	1,127.49	13	13	13	39	1,127.49	13	13	13	39	1,127.49	13	13	13	39	1,127.49	150	26.91	4,509.90
CONSUMER ELECTRONICS																										
35	12101005-DV-P01	DIGITAL VOICE RECORDER	unit	2	2	2	6	44,034.96	2	2	2	6	44,034.96	2	2	2	6	44,034.96	2	2	2	6	44,034.96	24	2,339.16	1,76,129.37
FACE MASK																										
36	42131713-SM-A01	FACE MASK, 3 ply, fifty (50) pieces per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	77.50	0.00
FILMS																										
37	1311103-AC-P01	ACETATE, 50 meters	roll	3	3	3	9	6,728.92	3	3	3	9	6,728.92	3	3	3	9	6,728.92	3	3	3	9	6,728.92	36	569.26	34,619.68
38	1311101-CF-P01	CARBON FILM, A4, 100 sheets per box	box	10	10	10	30	6,630.00	10	10	10	30	6,630.00	10	10	10	30	6,630.00	10	10	10	30	6,630.00	120	221.00	26,520.00
39	1311101-CF-P02	CARBON FILM, Legal, 100 sheets per box	box	1	1	1	3	715.62	1	1	1	3	715.62	1	1	1	3	715.62	1	1	1	3	715.62	12	128.84	2,066.08
FIRE FIGHTING EQUIPMENT																										
40	4610101-FE-P01	FIRE EXTINGUISHER, dry chemical	unit	3	3	3	9	10,296.00	3	3	3	9	10,296.00	3	3	3	9	10,296.00	3	3	3	9	10,296.00	36	1,444.00	41,184.00
41	4610101-FE-P02	FIRE EXTINGUISHER, pure HFC	unit	2	2	2	6	33,679.50	2	2	2	6	33,679.50	2	2	2	6	33,679.50	2	2	2	6	33,679.50	24	5,615.25	1,34,718.00
FLAG OR ACCESSORIES																										
42	55121005-PH-P01	PHILIPPINE NATIONAL FLAG	piece	1	1	1	3	854.52	1	1	1	3	854.52	1	1	1	3	854.52	1	1	1	3	854.52	12	284.84	3,418.08
FURNITURE AND FURNISHINGS																										
43	56101004-CN-P01	MONOBLOC CHAIR, beige	piece	9	9	9	27	9,180.07	9	9	9	27	9,180.07	9	9	9	27	9,180.07	9	9	9	27	9,180.07	108	147.41	37,620.28
44	56101004-CN-P02	MONOBLOC CHAIR, white	piece	9	9	9	27	9,414.84	9	9	9	27	9,414.84	9	9	9	27	9,414.84	9	9	9	27	9,414.84	108	144.92	37,251.28
45	56101010-TM-S01	MONOBLOC TABLE, white, 4 seater capacity	unit	6	6	6	18	22,461.00	6	6	6	18	22,461.00	6	6	6	18	22,461.00	6	6	6	18	22,461.00	72	1,248.00	89,356.80
46	56101010-TM-S02	MONOBLOC TABLE, beige, 4 seater capacity	unit	7	7	7	21	26,208.00	7	7	7	21	26,208.00	7	7	7	21	26,208.00	7	7	7	21	26,208.00	84	1,248.00	104,532.00
HEATING AND VENTILATION AND AIR CIRCULATION																										
47	40101004-ES-C01	ELECTRIC FAN, ceiling mount, orbit type	unit	1	1	1	3	3,665.00	1	1	1	3	3,665.00	1	1	1	3	3,665.00	1	1	1	3	3,665.00	11	1,222.00	13,442.00
48	40101004-ES-C02	ELECTRIC FAN, industrial, ground type	unit	1	1	1	3	4,429.04	1	1	1	3	4,429.04	1	1	1	3	4,429.04	1	1	1	3	4,429.04	12	1,169.68	14,036.16
49	40101004-ES-C03	ELECTRIC FAN, stand type	unit	1	1	1	3	2,570.98	1	1	1	3	2,570.98	1	1	1	3	2,570.98	1	1	1	3	2,570.98	12	86.86	10,423.12
50	40101004-ES-C04	ELECTRIC FAN, wall mount	unit	1	0	0	1	768.30	0	0	0	0	0.00	1	0	0	1	768.30	0	0	0	0	0.00	2	768.60	1,537.12
INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) EQUIPMENT AND DEVICES AND ACCESSORIES																										
51	41211007-DE-P01	DESKTOP, for Basic Users	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	24,793.60	0.00
52	41211007-DE-P02	DESKTOP, for Mid-Range Users	unit	4	4	4	12	526,694.80	4	4	4	12	526,694.80	4	4	4	12	526,694.80	4	4	4	12	526,694.80	48	42,390.40	2,034,729.20
53	41201007-HD-P02	EXTERNAL HARD DRIVE, 1TB	unit	6	6	6	18	50,263.20	6	6	6	18	50,263.20	6	6	6	18	50,263.20	6	6	6	18	50,263.20	72	4,742.40	281,057.80
54	41211003-LAP-P01	LAPTOP, for Mid-range Users	unit	4	4	4	12	381,420.00	4	4	4	12	381,420.00	4	4	4	12	381,420.00	4	4	4	12	381,420.00	36	42,330.00	1,525,680.00
55	41211002-LAP-P02	LAPTOP, Lightweight	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	16,800.00	0.00

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for this year	Price Catalogue (in R 01 July 2012)	Total Amount for this year	
		Jan	Feb	Mar	Q1	Q1 AMOUNT	Apr	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT				
56 4321708-HQ-001	HOUSE, OPTICAL, USB connection type	unit	6	6	6	18	2,695.68	6	6	6	18	2,695.68	6	6	6	18	2,695.68	6	6	6	18	2,695.68	72	194.76	10,782.72
57 4321612-PR-002	PRINTER, Impact, Dot Matrix, 24 pins, 136 columns	unit	1	1	1	3	114,302.91	1	1	1	3	114,302.91	1	1	1	3	114,302.91	1	1	1	3	114,302.91	12	78,104.97	457,211.56
58 4321612-PR-001	PRINTER, Impact, Dot Matrix, 9 pins, 80 columns	unit	1	1	1	3	33,569.76	1	1	1	3	33,569.76	1	1	1	3	33,569.76	1	1	1	3	33,569.76	12	10,189.92	122,279.04
59 4321615-PR-001	PRINTER, Laser, Monochrome	unit	4	4	4	12	21,942.68	4	4	4	12	21,942.68	4	4	4	12	21,942.68	4	4	4	12	21,942.68	48	2,733.99	1,364,707.76
LIGHTING AND FIXTURES AND ACCESSORIES																									
60 5910108-LB-001	LIGHT-EMITTING DIODE (LED) LIGHT BULB, 7 watts	piece	32	32	32	96	7,258.56	32	32	32	96	7,258.56	32	32	32	96	7,258.56	32	32	32	96	7,258.56	384	76.61	25,634.34
61 5910108-LT-001	LIGHT-EMITTING DIODE (LED) LINEAR TUBE, 18 watts	piece	43	43	43	129	25,550.78	43	43	43	129	25,550.78	43	43	43	129	25,550.78	43	43	43	129	25,550.78	516	289.54	1,06,203.12
MANUFACTURING COMPONENTS AND SUPPLIES																									
62 3145169-GR-001	GLUE, all-purpose, 260 grams	jar	7	7	7	21	1,489.12	7	7	7	21	1,489.12	7	7	7	21	1,489.12	7	7	7	21	1,489.12	84	70.72	5,940.48
63 3115104-SW-H01	STAPLE WIRE, standard (under type), 23/13	box	26	26	26	78	1,758.90	26	26	26	78	1,758.90	26	26	26	78	1,758.90	26	26	26	78	1,758.90	312	23.55	7,335.00
64 3115104-SW-001	STAPLE WIRE, standard	box	66	66	66	198	4,704.48	66	66	66	198	4,704.48	66	66	66	198	4,704.48	66	66	66	198	4,704.48	792	23.76	18,617.92
65 3120162-7A-H01	TAPE, electrical	roll	13	13	13	39	758.55	13	13	13	39	758.55	13	13	13	39	758.55	13	13	13	39	758.55	156	15.75	2,434.80
66 3120162-7A-H02	TAPE, masking, 24mm	roll	201	201	201	603	37,313.64	201	201	201	603	37,313.64	201	201	201	603	37,313.64	201	201	201	603	37,313.64	2412	68.68	166,284.68
67 3120162-7A-H02	TAPE, masking, 48 mm	roll	36	36	36	108	14,085.28	36	36	36	108	14,085.28	36	36	36	108	14,085.28	36	36	36	108	14,085.28	432	121.15	52,341.12
68 3120162-7A-H01	TAPE, packaging, 48 mm	roll	232	232	232	696	15,362.58	232	232	232	696	15,362.58	232	232	232	696	15,362.58	232	232	232	696	15,362.58	2784	22.36	62,268.24
69 3120162-7A-H01	TAPE, transparent, 24mm	roll	229	229	229	687	7,680.56	229	229	229	687	7,680.56	229	229	229	687	7,680.56	229	229	229	687	7,680.56	2748	13.18	36,222.64
70 3120162-7A-H02	TAPE, transparent, 48 mm	roll	27	27	27	81	1,828.17	27	27	27	81	1,828.17	27	27	27	81	1,828.17	27	27	27	81	1,828.17	324	22.57	7,311.68
71 3115107-TW-H01	TYNE, plastic	roll	31	31	31	93	5,195.56	31	31	31	93	5,195.56	31	31	31	93	5,195.56	31	31	31	93	5,195.56	372	66.62	24,782.64
MEASURING AND OBSERVING AND TESTING EQUIPMENT																									
72 4111604-RU-P02	RULER, plastic, 450 mm	piece	5	5	5	15	249.60	5	5	5	15	249.60	5	5	5	15	249.60	5	5	5	15	249.60	60	18.84	1,130.40
OFFICE EQUIPMENT AND ACCESSORIES AND SUPPLIES																									
73 44121612-CL-H01	BLADE, for general purpose cutter/utility knife, 10 pieces per tube	tube	10	10	10	30	444.00	10	10	10	30	444.00	10	10	10	30	444.00	10	10	10	30	444.00	120	14.82	1,778.40
74 44121612-PR-H01	BINDING AND PUNCHING MACHINE, 50mm binding capacity	unit	1	1	1	3	28,604.18	1	1	1	3	28,604.18	1	1	1	3	28,604.18	1	1	1	3	28,604.18	12	9,334.72	111,936.96
75 44121612-CL-H01	CALCULATOR, Compact	unit	2	2	2	6	1,597.44	2	2	2	6	1,597.44	2	2	2	6	1,597.44	2	2	2	6	1,597.44	24	266.24	6,389.76
76 44121710-CL-H01	CHALK, white enamel, 100 pieces per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
77 44121705-BF-H01	CLIP, backfold, 19mm	box	85	85	85	255	2,223.60	85	85	85	255	2,223.60	85	85	85	255	2,223.60	85	85	85	255	2,223.60	3020	8.72	26,448.00
78 44121705-BF-H02	CLIP, backfold, 25mm	box	85	85	85	255	3,761.25	85	85	85	255	3,761.25	85	85	85	255	3,761.25	85	85	85	255	3,761.25	3020	14.75	44,445.00
79 44121705-BF-H03	CLIP, backfold, 32mm	box	85	85	85	255	5,747.84	85	85	85	255	5,747.84	85	85	85	255	5,747.84	85	85	85	255	5,747.84	3020	23.56	71,148.00
80 44121705-BF-H04	CLIP, backfold, 50mm	box	94	94	94	282	15,802.28	94	94	94	282	15,802.28	94	94	94	282	15,802.28	94	94	94	282	15,802.28	3408	58.24	197,212.80
81 44121803-CT-H02	CORRECTION TAPE, 8 meters	piece	105	105	105	315	3,531.95	105	105	105	315	3,531.95	105	105	105	315	3,531.95	105	105	105	315	3,531.95	3765	14.54	54,627.80
82 44121812-CL-H01	CUTTER/UTILITY KNIFE, for general purpose	piece	2	2	2	6	300.87	2	2	2	6	300.87	2	2	2	6	300.87	2	2	2	6	300.87	24	33.40	799.68
83 44111915-CL-H01	DATA FILE BOX	piece	26	26	26	78	8,337.60	26	26	26	78	8,337.60	26	26	26	78	8,337.60	26	26	26	78	8,337.60	312	8,337.60	2,600,448.00
84 44122013-CL-H01	DATA FOLDER	piece	48	48	48	144	9,884.12	48	48	48	144	9,884.12	48	48	48	144	9,884.12	48	48	48	144	9,884.12	576	68.54	39,365.76
85 44102602-DS-H01	DATING AND STAMPING MACHINE	piece	2	2	2	6	2,723.76	2	2	2	6	2,723.76	2	2	2	6	2,723.76	2	2	2	6	2,723.76	24	483.96	11,615.04
86 44121505-EN-H01	ENVELOPE, Documentary, A4, 500 pieces per box	box	8	8	8	24	5,115.22	8	8	8	24	5,115.22	8	8	8	24	5,115.22	8	8	8	24	5,115.22	96	764.40	73,481.28
87 44121505-EN-H02	ENVELOPE, Documentary, legal, 500 pieces per box	box	14	14	14	42	41,130.24	14	14	14	42	41,130.24	14	14	14	42	41,130.24	14	14	14	42	41,130.24	168	580.72	97,428.16
88 44121505-EN-H03	ENVELOPE, Expanding, Kraft, 100 pieces per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	758.40	0.00
89 44121505-EN-H04	ENVELOPE, Expanding, Plastic	piece	35	35	35	105	4,401.48	35	35	35	105	4,401.48	35	35	35	105	4,401.48	35	35	35	105	4,401.48	420	30.49	12,805.80
90 44121505-EN-H05	ENVELOPE, Mailing, 500 pieces per box	box	20	20	20	60	25,958.20	20	20	20	60	25,958.20	20	20	20	60	25,958.20	20	20	20	60	25,958.20	240	62.52	15,004.80
91 44121505-EN-H06	ENVELOPE, Mailing, with window, 500 pieces per box	box	3	3	3	9	4,399.20	3	3	3	9	4,399.20	3	3	3	9	4,399.20	3	3	3	9	4,399.20	36	158.80	5,706.80
92 44111912-ER-H01	E-RASER, felt, for blackboard/whiteboard	piece	2	2	2	6	68.46	2	2	2	6	68.46	2	2	2	6	68.46	2	2	2	6	68.46	24	11.41	273.84
93 44101214-EX-H01	FACSIMILE MACHINE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,642.00	0.00
94 44122113-FA-H01	PASTER, metal, non-slip edges, 50 sets per box	box	83	83	83	249	23,598.36	83	83	83	249	23,598.36	83	83	83	249	23,598.36	83	83	83	249	23,598.36	996	94.94	94,521.44
95 44111515-FO-H01	FILE ORGANIZER, expanding, plastic, legal	piece	15	15	15	45	3,824.00	15	15	15	45	3,824.00	15	15	15	45	3,824.00	15	15	15	45	3,824.00	180	86.88	15,638.40

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																	Total Quantity for the year	Price Catalogue (INR of 28 July 2022)	Total Amount for the year			
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov				Dec	Q4	Q4 AMOUNT
96	41122018-FT-001	FILE TAB/INDEX DIVIDER, Bristol board, A4	set	31	31	31	93	1,135.05	31	31	31	93	1,135.05	31	31	31	93	1,135.05	31	31	31	93	1,135.05	312	11.13	4,143.36
97	41122018-FT-002	FILE TAB/INDEX DIVIDER, Bristol board, legal	set	26	26	26	78	1,109.34	26	26	26	78	1,109.34	26	26	26	78	1,109.34	26	26	26	78	1,109.34	312	11.23	4,159.75
98	41122018-FC-001	FOLDER, fancy with slice, A4, 50 pieces per bundle	bundle	17	17	17	51	13,750.40	17	17	17	51	13,750.40	17	17	17	51	13,750.40	17	17	17	51	13,750.40	204	726.40	55,161.60
99	41122018-FC-002	FOLDER, fancy with slice, legal, 50 pieces per bundle	bundle	17	17	17	51	14,612.52	17	17	17	51	14,612.52	17	17	17	51	14,612.52	17	17	17	51	14,612.52	204	286.92	54,909.68
100	41122018-FC-001	FOLDER, L-type, A4, 50 pieces per pack	pack	29	29	29	87	16,315.98	29	29	29	87	16,315.98	29	29	29	87	16,315.98	29	29	29	87	16,315.98	348	187.94	65,252.92
101	41122018-FC-002	FOLDER, L-type, legal, 50 pieces per pack	pack	21	21	21	63	15,029.91	21	21	21	63	15,029.91	21	21	21	63	15,029.91	21	21	21	63	15,029.91	252	428.94	60,119.64
102	41122018-FC-001	FOLDER, crossboard, 100 pieces per box	box	42	42	42	126	120,032.64	42	42	42	126	120,032.64	42	42	42	126	120,032.64	42	42	42	126	120,032.64	304	352.64	45,136.96
103	41122018-FC-003	FOLDER with tab, A4, 100 pieces per pack	pack	13	13	13	39	11,275.68	13	13	13	39	11,275.68	13	13	13	39	11,275.68	13	13	13	39	11,275.68	156	289.12	45,102.72
104	41122018-FC-004	FOLDER with tab, legal, 100 pieces per pack	pack	25	25	25	75	24,924.50	25	25	25	75	24,924.50	25	25	25	75	24,924.50	25	25	25	75	24,924.50	300	333.25	99,975.00
105	41122008-IT-001	INDEX TAB, self-adhesive, transparent, 5 sets per box	box	38	38	38	114	7,194.54	38	38	38	114	7,194.54	38	38	38	114	7,194.54	38	38	38	114	7,194.54	456	63.11	23,778.16
106	41121515-MP-002	MAGAZINE FILE BOX, Large	piece	15	15	15	45	2,246.40	15	15	15	45	2,246.40	15	15	15	45	2,246.40	15	15	15	45	2,246.40	216	41.90	3,859.60
107	41121716-MV-001	MARKER, Fluorescent, 3 colors per set	set	35	35	35	105	3,849.30	35	35	35	105	3,849.30	35	35	35	105	3,849.30	35	35	35	105	3,849.30	456	35.56	13,897.20
108	41121702-MP-002	MARKER, Permanent, Black	piece	178	178	178	534	3,968.98	178	178	178	534	3,968.98	178	178	178	534	3,968.98	178	178	178	534	3,968.98	2,136	7.47	15,859.92
109	41121708-MP-002	MARKER, Permanent, Blue	piece	706	706	706	2118	15,821.46	706	706	706	2118	15,821.46	706	706	706	2118	15,821.46	706	706	706	2118	15,821.46	8472	7.47	63,255.84
110	41121708-MP-003	MARKER, Permanent, Red	piece	61	61	61	183	1,367.05	61	61	61	183	1,367.05	61	61	61	183	1,367.05	61	61	61	183	1,367.05	732	7.47	5,484.84
111	41121708-MV-001	MARKER, Whiteboard, Black	piece	120	120	120	360	3,474.00	120	120	120	360	3,474.00	120	120	120	360	3,474.00	120	120	120	360	3,474.00	1440	5.65	8,136.00
112	41121708-MV-002	MARKER, Whiteboard, Blue	piece	70	70	70	210	2,126.50	70	70	70	210	2,126.50	70	70	70	210	2,126.50	70	70	70	210	2,126.50	840	5.65	4,746.00
113	41121708-MV-001	MARKER, Whiteboard, Red	piece	65	65	65	195	1,881.75	65	65	65	195	1,881.75	65	65	65	195	1,881.75	65	65	65	195	1,881.75	780	5.65	4,410.00
114	41121044-FC-001	PAPER CLIP, vinyl/plastic coated, 33mm	box	383	383	383	1149	10,134.18	383	383	383	1149	10,134.18	383	383	383	1149	10,134.18	383	383	383	1149	10,134.18	4617	6.82	31,316.74
115	41121044-FC-002	PAPER CLIP, vinyl/plastic coated, Jumbo, 50mm	box	86	86	86	258	3,555.24	86	86	86	258	3,555.24	86	86	86	258	3,555.24	86	86	86	258	3,555.24	3078	13.76	42,306.96
116	41105603-FT-001	PAPER TRIMMER/CUTTING MACHINE, table top	unit	1	1	1	3	27,892.80	1	1	1	3	27,892.80	1	1	1	3	27,892.80	1	1	1	3	27,892.80	12	9,257.60	111,079.20
117	41121705-PE-001	PENCIL, lead/graphite, with eraser, one (1) dozen per box	box	10	10	10	30	1,122.66	10	10	10	30	1,122.66	10	10	10	30	1,122.66	10	10	10	30	1,122.66	216	20.75	4,481.40
118	41121515-PS-001	PENCIL SHARPENER, manual, single cutter head	piece	2	2	2	6	1,277.42	2	2	2	6	1,277.42	2	2	2	6	1,277.42	2	2	2	6	1,277.42	24	312.87	7,508.88
119	41101602-PL-001	PUNCHER, paper, heavy duty	piece	6	6	6	18	2,714.42	6	6	6	18	2,714.42	6	6	6	18	2,714.42	6	6	6	18	2,714.42	72	189.80	10,665.60
120	41122037-RB-001	RING BINDER, plastic, 32 mm, 10 pieces per bundle	bundle	16	16	16	48	13,165.04	16	16	16	48	13,165.04	16	16	16	48	13,165.04	16	16	16	48	13,165.04	192	274.23	52,651.16
121	41122103-RB-001	RUBBER BAND No. 16, 330g	box	23	23	23	69	9,328.80	23	23	23	69	9,328.80	23	23	23	69	9,328.80	23	23	23	69	9,328.80	276	135.20	37,195.20
122	41121905-SP-001	STAMP PAD, felt	piece	11	11	11	33	1,817.35	11	11	11	33	1,817.35	11	11	11	33	1,817.35	11	11	11	33	1,817.35	132	39.90	5,266.40
123	41121613-SS-001	SCISSORS, symmetrical or asymmetrical	pair	4	4	4	12	400.44	4	4	4	12	400.44	4	4	4	12	400.44	4	4	4	12	400.44	48	33.37	1,601.76
124	41121613-ST-001	STAPLER, standard type	piece	5	5	5	15	2,164.00	5	5	5	15	2,164.00	5	5	5	15	2,164.00	5	5	5	15	2,164.00	60	176.60	10,596.00
125	41121613-ST-002	STAPLER, heavy duty (rinder type), desktop	unit	4	4	4	12	10,637.92	4	4	4	12	10,637.92	4	4	4	12	10,637.92	4	4	4	12	10,637.92	48	668.16	32,051.88
126	41121613-ST-001	STAPLE REMOVER, plier type	piece	6	6	6	18	301.66	6	6	6	18	301.66	6	6	6	18	301.66	6	6	6	18	301.66	72	27.07	1,950.84
127	41121605-TD-001	TAPE DISPENSER, table top	piece	3	3	3	9	655.20	3	3	3	9	655.20	3	3	3	9	655.20	3	3	3	9	655.20	36	72.80	2,620.80
PAPER MATERIALS AND PRODUCTS																										
128	41111523-CA-001	CARTOLINA, assorted colors, 20 pieces of assorted colors per pack	pack	4	4	4	12	1,004.64	4	4	4	12	1,004.64	4	4	4	12	1,004.64	4	4	4	12	1,004.64	48	83.72	4,008.96
129	41111506-CP-001	COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 241mm, 2,000 sheets per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
130	41111506-CP-002	COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 378mm, 2,000 sheets per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
131	41110609-CL-002	COMPUTER CONTINUOUS FORM, 2 ply, 280mm x 378mm, 1,000 sets per box	box	5	5	5	15	22,992.00	5	5	5	15	22,992.00	5	5	5	15	22,992.00	5	5	5	15	22,992.00	60	1,928.80	115,728.00
132	41111506-CP-002	COMPUTER CONTINUOUS FORM, 2 ply, 280mm x 241mm, 1,000 sets per box	box	2	2	2	6	6,158.88	2	2	2	6	6,158.88	2	2	2	6	6,158.88	2	2	2	6	6,158.88	24	1,928.80	24,681.60
133	41111506-CP-003	COMPUTER CONTINUOUS FORM, 3 ply, 280mm x 241mm, 500 sets per box	box	3	3	3	9	7,113.60	3	3	3	9	7,113.60	3	3	3	9	7,113.60	3	3	3	9	7,113.60	36	720.49	26,054.40
134	41111506-CP-003	COMPUTER CONTINUOUS FORM, 3 ply, 280mm x 378mm, 500 sets per box	box	3	3	3	9	13,572.00	3	3	3	9	13,572.00	3	3	3	9	13,572.00	3	3	3	9	13,572.00	36	1,520.00	54,720.00
135	41110609-CL-001	LOOSELEAF COVER, 50 sets per bundle	bundle	1	1	1	3	2,384.88	1	1	1	3	2,384.88	1	1	1	3	2,384.88	1	1	1	3	2,384.88	12	794.96	9,539.52
136	41111511-4NP-002	NOTE PAD, stick on, 2" x 3", 100 sheets per pad	pad	26	26	26	78	3,113.04	26	26	26	78	3,113.04	26	26	26	78	3,113.04	26	26	26	78	3,113.04	396	37.05	12,452.36
137	41111511-4NP-004	NOTE PAD, stick on, 3" x 4", 100 sheets per pad	pad	24	24	24	72	4,268.16	24	24	24	72	4,268.16	24	24	24	72	4,268.16	24	24	24	72	4,268.16	288	59.28	17,072.64
138	41111511-4NP-003	NOTE PAD, stick on, 3" x 3", 100 sheets per pad	pad	29	29	29	87	4,524.00	29	29	29	87	4,524.00	29	29	29	87	4,524.00	29	29	29	87	4,524.00	348	52.00	18,096.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price Catalogue (as of 22 Jul 2022)	Total Amount for the year			
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT	
139	14111514-HB-501	NOTEBOOK, stenographic	piece	12	12	12	36	433.44	12	12	12	36	433.44	12	12	12	36	433.44	12	12	12	36	433.44	144	12.54	1,733.76	
140	14111527-PP-H32	PAPER, MULTICOPIY A4, 500 sheets per ream	ream	1379	1379	1379	4137	685,294.05	1379	1379	1379	4137	685,294.05	1379	1379	1379	4137	685,294.05	1379	1379	1379	4137	685,294.05	15548	165.65	2,746,176.40	
141	14111527-PP-H32	PAPER, MULTICOPIY LEGAL, 500 sheets per ream	ream	290	290	290	870	154,536.60	290	290	290	870	154,536.60	290	290	290	870	154,536.60	290	290	290	870	154,536.60	3480	109.18	650,346.40	
142	14111527-PP-C26	PAPER, MULTICOPIY A4, 500 sheets per ream	ream	97	97	97	291	40,052.34	97	97	97	291	40,052.34	97	97	97	291	40,052.34	97	97	97	291	40,052.34	3195	127.71	160,329.35	
143	14111527-PP-C32	PAPER, MULTICOPIY LEGAL, 500 sheets per ream	ream	51	51	51	153	24,813.23	51	51	51	153	24,813.23	51	51	51	153	24,813.23	51	51	51	153	24,813.23	612	158.91	97,252.92	
144	14111531-PP-H01	PAD PAPER, ruled	pad	3	3	3	9	193.77	3	3	3	9	193.77	3	3	3	9	193.77	3	3	3	9	193.77	36	21.53	775.89	
145	14111532-PP-H01	PAPER, parchment, 100 sheets per box	box	3	3	3	9	882.45	3	3	3	9	882.45	3	3	3	9	882.45	3	3	3	9	882.45	36	98.25	4,529.80	
146	14111531-RE-B01	RECORD BOOK, 300 PAGES	book	89	89	89	267	16,659.80	89	89	89	267	16,659.80	89	89	89	267	16,659.80	89	89	89	267	16,659.80	1068	62.40	66,543.20	
147	14111531-RE-B02	RECORD BOOK, 500 PAGES	book	22	22	22	66	5,564.00	22	22	22	66	5,564.00	22	22	22	66	5,564.00	22	22	22	66	5,564.00	264	104.92	27,496.80	
148	14111518-TT-H32	THERMAL PAPER, 216mm	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	53.54	0.00	
149	14111524-TT-H04	TISSUE, INTERFOLDED PAPER TOWEL, 150 pulls per pack	pack	83	83	83	249	5,416.20	83	83	83	249	5,416.20	83	83	83	249	5,416.20	83	83	83	249	5,416.20	956	33.80	32,844.80	
150	14111524-TT-H02	TOILET TISSUE PAPER, 2 ply, 12 mls in a pack	pack	46	46	46	138	11,912.16	46	46	46	138	11,912.16	46	46	46	138	11,912.16	46	46	46	138	11,912.16	552	85.32	47,548.64	
PERFUMES OR COLOGNES OR FRAGRANCES																											
151	5213532-HS-503	LIQUID HAND SANITIZER, 500ml	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	83.95	0.00	
PESTICIDES OR PEST REPELLENTS																											
152	1012905-JH-H02	INSECTICIDE, 600ml	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	159.35	0.00	
PRINTED PUBLICATIONS																											
153	5510524-BA-H02	HANDBOOK ON PHILIPPINE GOVERNMENT PROCUREMENT (BA 5134)	book	1	1	1	3	111.62	1	1	1	3	111.62	1	1	1	3	111.62	1	1	1	3	111.62	12	17.61	946.52	
PRINTER OR FACSIMILE OR PHOTOCOPIER SUPPLIES (CONSUMABLES)																											
1	44103105-BR-B05	DRUM CARTRIDGE, BROTHER-LD-3450, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,947.20	0.00	
2	44103105-BR-B04	INK CARTRIDGE, BROTHER-LD3760, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	960.00	0.00	
3	44103105-BR-B03	INK CARTRIDGE, BROTHER-LD6700/INK, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,001.00	0.00	
4	44103105-CA-C01	INK CARTRIDGE, CANON C-743, Colored	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,148.32	0.00	
5	44103105-CA-C02	INK CARTRIDGE, CANON C-613, Colored	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,178.32	0.00	
6	44103105-CA-B04	INK CARTRIDGE, CANON PG-740, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	861.12	0.00	
7	44103105-CA-B02	INK CARTRIDGE, CANON PG-810, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	852.32	0.00	
8	44103105-EP-B07	INK CARTRIDGE, EPSON CL3764100 (T6641), Black	cart	85	85	85	255	54,395.80	85	85	85	255	54,395.80	85	85	85	255	54,395.80	85	85	85	255	54,395.80	1012	249.60	257,917.20	
9	44103105-EP-C17	INK CARTRIDGE, EPSON CL3764200 (T6642), Cyan	cart	38	38	38	99	24,712.40	38	38	38	99	24,712.40	38	38	38	99	24,712.40	38	38	38	99	24,712.40	466	259.60	188,841.60	
10	44103105-EP-H17	INK CARTRIDGE, EPSON CL3764300 (T6643), Magenta	cart	38	38	38	114	28,454.40	38	38	38	114	28,454.40	38	38	38	114	28,454.40	38	38	38	114	28,454.40	456	249.60	113,817.60	
11	44103105-EP-Y17	INK CARTRIDGE, EPSON CL3764400 (T6644), Yellow	cart	39	39	39	117	29,203.20	39	39	39	117	29,203.20	39	39	39	117	29,203.20	39	39	39	117	29,203.20	468	249.60	116,812.80	
12	44103105-HP-B40	INK CARTRIDGE, HP C2P04AA (HP42), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	852.80	0.00	
13	44103105-HP-H40	INK CARTRIDGE, HP C2P06AA (HP42), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,048.32	0.00	
14	44103105-HP-B09	INK CARTRIDGE, HP C9351AA (HP21), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	910.00	0.00	
15	44103105-HP-H10	INK CARTRIDGE, HP C9352AA (HP22), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,053.52	0.00	
16	44103105-HP-A48	INK CARTRIDGE, HP C9353AA (HP22), 60ml, Photo Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,930.80	0.00	
17	44103105-HP-C48	INK CARTRIDGE, HP C9354AA (HP22), 60ml, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,930.80	0.00	
18	44103105-HP-H48	INK CARTRIDGE, HP C9355AA (HP22), 60ml, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,930.80	0.00	
19	44103105-HP-Y48	INK CARTRIDGE, HP C9400AA (HP22), 60ml, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,930.80	0.00	
20	44103105-HP-G48	INK CARTRIDGE, HP C9401AA (HP22), 60ml, Gray	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,930.80	0.00	
21	44103105-HP-B48	INK CARTRIDGE, HP C9403AA (HP22), 130ml, Photo Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,015.00	0.00	
22	44103105-HP-B17	INK CARTRIDGE, HP C0540AA (HP60), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	846.88	0.00	
23	44103105-HP-T17	INK CARTRIDGE, HP C0543AA (HP60), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,010.28	0.00	
24	44103105-HP-B35	INK CARTRIDGE, HP C0581AA (HP403), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	415.12	0.00	
25	44103105-HP-T35	INK CARTRIDGE, HP C0583AA (HP403), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	415.12	0.00	

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																								Total Quantity for the year	Price Catalogue (INR)	Total Amount for the year
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT							
26 44-03105-H4-C4C INK CARTRIDGE, HP C392AA (HP520XL), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	
27 44-03105-H4-P4C INK CARTRIDGE, HP C392AA (HP520XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	
28 44-03105-H4-Y4C INK CARTRIDGE, HP C392AA (HP520XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	
29 44-03105-H4-B4C INK CARTRIDGE, HP C392AA (HP520XL), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	
30 44-03105-H4-B2C INK CARTRIDGE, HP C392AA (HP520XL), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	
31 44-03105-H4-Y2C INK CARTRIDGE, HP C392AA (HP520XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	
32 44-03105-H4-B4C INK CARTRIDGE, HP C392AA (HP520XL), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	
33 44-03105-H4-C4C INK CARTRIDGE, HP C392AA (HP520XL), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	
34 44-03105-H4-P4C INK CARTRIDGE, HP C392AA (HP520XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	
35 44-03105-H4-Y4C INK CARTRIDGE, HP C392AA (HP520XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	
36 44-03105-H4-B4C INK CARTRIDGE, HP C392AA (HP520XL), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	
37 44-03105-H4-C4C INK CARTRIDGE, HP C392AA (HP520XL), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	
38 44-03105-H4-P4C INK CARTRIDGE, HP C392AA (HP520XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	
39 44-03105-H4-Y4C INK CARTRIDGE, HP C392AA (HP520XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	
40 44-03105-H4-B4C INK CARTRIDGE, HP C392AA (HP520XL), Black	cart	69	69	69	207	66,757.84	69	69	69	207	66,757.84	69	69	69	207	66,757.84	69	69	69	207	66,757.84	828	419.12			247,021.36		
41 44-03105-H4-B4C INK CARTRIDGE, HP C392AA (HP520XL), Black	cart	49	49	49	147	61,611.64	49	49	49	147	61,611.64	49	49	49	147	61,611.64	49	49	49	147	61,611.64	588	419.12			246,442.56		
42 44-03105-H4-B4C INK CARTRIDGE, HP C392AA (HP520XL), Black	cart	64	64	64	192	77,675.52	64	64	64	192	77,675.52	64	64	64	192	77,675.52	64	64	64	192	77,675.52	768	419.12			310,752.00		
43 44-03105-H4-Y4C INK CARTRIDGE, HP C392AA (HP520XL), Yellow	cart	4	4	4	12	4,854.72	4	4	4	12	4,854.72	4	4	4	12	4,854.72	4	4	4	12	4,854.72	48	419.12			19,448.88		
44 44-03105-H4-B4C INK CARTRIDGE, HP C392AA (HP520XL), Black	cart	2	2	2	6	1,872.00	2	2	2	6	1,872.00	2	2	2	6	1,872.00	2	2	2	6	1,872.00	24	382.00			7,968.00		
45 44-03105-H4-C4C INK CARTRIDGE, HP C392AA (HP520XL), Cyan	cart	2	2	2	6	1,872.00	2	2	2	6	1,872.00	2	2	2	6	1,872.00	2	2	2	6	1,872.00	24	382.00			6,155.12		
46 44-03105-H4-P4C INK CARTRIDGE, HP C392AA (HP520XL), Magenta	cart	2	2	2	6	1,872.00	2	2	2	6	1,872.00	2	2	2	6	1,872.00	2	2	2	6	1,872.00	24	382.00			6,155.12		
47 44-03105-H4-Y4C INK CARTRIDGE, HP C392AA (HP520XL), Yellow	cart	2	2	2	6	1,872.00	2	2	2	6	1,872.00	2	2	2	6	1,872.00	2	2	2	6	1,872.00	24	382.00			6,155.12		
48 44-03105-H4-B4C INK CARTRIDGE, HP C392AA (HP520XL), Black	cart	7	7	7	21	8,910.72	7	7	7	21	8,910.72	7	7	7	21	8,910.72	7	7	7	21	8,910.72	84	424.32			35,612.88		
49 44-03105-H4-B4C INK CARTRIDGE, HP C392AA (HP520XL), Black	cart	6	6	6	18	7,537.76	6	6	6	18	7,537.76	6	6	6	18	7,537.76	6	6	6	18	7,537.76	72	424.32			20,551.44		
50 44-03105-H4-C4C INK CARTRIDGE, HP C392AA (HP520XL), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	
51 44-03105-H4-P4C INK CARTRIDGE, HP C392AA (HP520XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	
52 44-03105-H4-Y4C INK CARTRIDGE, HP C392AA (HP520XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	
53 44-03105-H4-B4C INK CARTRIDGE, HP C392AA (HP520XL), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	
54 44-03105-H4-C4C INK CARTRIDGE, HP C392AA (HP520XL), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	
55 44-03105-H4-P4C INK CARTRIDGE, HP C392AA (HP520XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	
56 44-03105-H4-Y4C INK CARTRIDGE, HP C392AA (HP520XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	
57 44-03105-H4-B4C INK CARTRIDGE, HP C392AA (HP520XL), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	
58 44-03105-H4-C4C INK CARTRIDGE, HP C392AA (HP520XL), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	
59 44-03105-H4-P4C INK CARTRIDGE, HP C392AA (HP520XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	
60 44-03105-H4-Y4C INK CARTRIDGE, HP C392AA (HP520XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	
61 44-03105-H4-B4C INK CARTRIDGE, HP C392AA (HP520XL), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	
62 44-03105-H4-B4C INK CARTRIDGE, EPSON C135015516 (88750), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	
63 44-03105-H4-B4C INK CARTRIDGE, EPSON C135015632, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	
64 44-03105-H4-B4C INK CARTRIDGE, EPSON C135015531 (5015066), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	
65 44-03105-H4-B4C INK CARTRIDGE, BROTHER DR-45LCL, High Yield 3000	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	
66 44-03105-H4-B4C INK CARTRIDGE, BROTHER TN-2025, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	
67 44-03105-H4-B4C INK CARTRIDGE, BROTHER TN-2130, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	
68 44-03105-H4-B4C INK CARTRIDGE, BROTHER TN-2150, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	
69 44-03105-H4-B4C INK CARTRIDGE, BROTHER TN-3320, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 28 July 2020)	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
70	4410103-3R-011	TONER CARTRIDGE, BROTHER TN-3150, Black	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,062.40	0.00
71	4410103-3R-015	TONER CARTRIDGE, BROTHER TN-3470, Black	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,575.44	0.00
72	4410103-3R-016	TONER CARTRIDGE, BROTHER TN-4136 Black, High Yield	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,664.56	0.00
73	4410103-3R-023	TONER CARTRIDGE, BROTHER TN-4136 Cyan, High Yield	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,715.90	0.00
74	4410103-3R-043	TONER CARTRIDGE, BROTHER TN-4136 Magenta, High Yield	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,715.90	0.00
75	4410103-3R-053	TONER CARTRIDGE, BROTHER TN-4136 Yellow, High Yield	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,715.90	0.00
76	4410103-CA-006	TONER CARTRIDGE, CANON CRG-324 II	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,399.32	0.00
77	4410103-HP-012	TONER CARTRIDGE, HP CE150A, Black	Cart	6	6	6	18	55,785.00	6	6	6	18	55,785.00	6	6	6	18	55,785.00	6	6	6	18	55,785.00	74	2,699.20	225,142.40
78	4410103-HP-014	TONER CARTRIDGE, HP CE150A, Black	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,603.50	0.00
79	4410103-HP-018	TONER CARTRIDGE, HP CE255A, Black	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,942.30	0.00
80	4410103-HP-021	TONER CARTRIDGE, HP CE278A, Black	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,748.92	0.00
81	4410103-HP-022	TONER CARTRIDGE, HP CE285A (HP85A), Black	Cart	20	20	20	210	680,971.20	20	20	20	210	680,971.20	20	20	20	210	680,971.20	20	20	20	210	680,971.20	840	1,243.72	2,722,694.30
82	4410103-HP-023	TONER CARTRIDGE, HP CE310A, Black	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,293.70	0.00
83	4410103-HP-023	TONER CARTRIDGE, HP CE311A, Cyan	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,613.40	0.00
84	4410103-HP-023	TONER CARTRIDGE, HP CE312A, Yellow	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,613.40	0.00
85	4410103-HP-023	TONER CARTRIDGE, HP CE313A, Magenta	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,613.40	0.00
86	4410103-HP-024	TONER CARTRIDGE, HP CE320A, Black	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,193.30	0.00
87	4410103-HP-024	TONER CARTRIDGE, HP CE321A, Cyan	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,083.50	0.00
88	4410103-HP-024	TONER CARTRIDGE, HP CE322A, Yellow	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,083.50	0.00
89	4410103-HP-024	TONER CARTRIDGE, HP CE323A, Magenta	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,083.50	0.00
90	4410103-HP-025	TONER CARTRIDGE, HP CE330A, Black	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,873.30	0.00
91	4410103-HP-026	TONER CARTRIDGE, HP CE400A, Black	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,786.00	0.00
92	4410103-HP-026	TONER CARTRIDGE, HP CE401A, Cyan	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10,103.60	0.00
93	4410103-HP-026	TONER CARTRIDGE, HP CE402A, Yellow	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10,103.60	0.00
94	4410103-HP-026	TONER CARTRIDGE, HP CE403A, Magenta	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10,103.60	0.00
95	4410103-HP-027	TONER CARTRIDGE, HP CE410A (HP305), Black	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,837.50	0.00
96	4410103-HP-027	TONER CARTRIDGE, HP CE411A (HP305), Cyan	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,837.50	0.00
97	4410103-HP-027	TONER CARTRIDGE, HP CE412A (HP305), Yellow	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,837.50	0.00
98	4410103-HP-027	TONER CARTRIDGE, HP CE413A (HP305), Magenta	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,837.50	0.00
99	4410103-HP-028	TONER CARTRIDGE, HP CE525A, Black	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,090.00	0.00
100	4410103-HP-028	TONER CARTRIDGE, HP CE525X, Black, High Cap	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,114.00	0.00
101	4410103-HP-032	TONER CARTRIDGE, HP CF212A (HP12A), Black LaserJet	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,875.70	0.00
102	4410103-HP-033	TONER CARTRIDGE, HP CF226A (HP25A), Black LaserJet	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,240.00	0.00
103	4410103-HP-035	TONER CARTRIDGE, HP CF280A, LaserJet Pro M401/M425	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,790.40	0.00
104	4410103-HP-033	TONER CARTRIDGE, HP CF280XC	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,359.52	0.00
105	4410103-HP-035	TONER CARTRIDGE, HP CF281A (HP81A), Black LaserJet	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,890.00	0.00
106	4410103-HP-037	TONER CARTRIDGE, HP CF283A (HP83A), LaserJet Black	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,034.72	0.00
107	4410103-HP-031	TONER CARTRIDGE, HP CF283XC (HP83XC), Black Compact L	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,796.00	0.00
108	4410103-HP-038	TONER CARTRIDGE, HP CF287A (HP87), Black	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,828.00	0.00
109	4410103-HP-032	TONER CARTRIDGE, HP CF250XC (HP25X), Black LaserJet	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,748.00	0.00
110	4410103-HP-032	TONER CARTRIDGE, HP CF350A, Black LaserJet	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,571.00	0.00
111	4410103-HP-030	TONER CARTRIDGE, HP CF351A, Cyan LaserJet	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,552.00	0.00
112	4410103-HP-034	TONER CARTRIDGE, HP CF352A, Yellow LaserJet	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,552.00	0.00
113	4410103-HP-036	TONER CARTRIDGE, HP CF353A, Magenta LaserJet	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,552.00	0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price Catalogue (as of 29 July 2022)	Total Amount for the year		
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT
114	44033603-IP-361	TONER CARTRIDGE, HP CF360A (HP360A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,092.40	0.00
115	44033603-IP-361	TONER CARTRIDGE, HP CF361A (HP360A), Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,814.00	0.00
116	44033603-IP-361	TONER CARTRIDGE, HP CF362A (HP360A), Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,814.00	0.00
117	44033603-IP-361	TONER CARTRIDGE, HP CF363A (HP360A), Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,814.00	0.00
118	44033603-IP-362	TONER CARTRIDGE, HP CF400A (HP401A), Black LaserJet	cart	1	1	1	3	9,297.60	1	1	1	3	9,297.60	1	1	1	3	9,297.60	1	1	1	3	9,297.60	12	3,099.20	37,190.40
119	44033603-IP-362	TONER CARTRIDGE, HP CF401A (HP401A), Cyan LaserJet	cart	1	1	1	3	10,982.40	1	1	1	3	10,982.40	1	1	1	3	10,982.40	1	1	1	3	10,982.40	12	3,662.00	43,924.80
120	44033603-IP-362	TONER CARTRIDGE, HP CF402A (HP401A), Yellow LaserJet	cart	1	1	1	3	10,982.40	1	1	1	3	10,982.40	1	1	1	3	10,982.40	1	1	1	3	10,982.40	12	3,662.00	43,924.80
121	44033603-IP-362	TONER CARTRIDGE, HP CF403A (HP401A), Magenta LaserJet	cart	1	1	1	3	10,982.40	1	1	1	3	10,982.40	1	1	1	3	10,982.40	1	1	1	3	10,982.40	12	3,662.00	43,924.80
122	44033603-IP-363	TONER CARTRIDGE, HP CF410A (HP410A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,902.00	0.00
123	44033603-IP-363	TONER CARTRIDGE, HP CF410XC (HP410XC), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,819.40	0.00
124	44033603-IP-363	TONER CARTRIDGE, HP CF411A (HP410A), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,932.00	0.00
125	44033603-IP-363	TONER CARTRIDGE, HP CF411XC (HP410XC), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,932.00	0.00
126	44033603-IP-363	TONER CARTRIDGE, HP CF412A (HP410A), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,932.00	0.00
127	44033603-IP-363	TONER CARTRIDGE, HP CF412XC (HP410XC), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,932.00	0.00
128	44033603-IP-363	TONER CARTRIDGE, HP CF413A (HP410A), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,932.00	0.00
129	44033603-IP-363	TONER CARTRIDGE, HP CF413XC (HP410XC), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,932.00	0.00
130	44033603-IP-364	TONER CARTRIDGE, HP Q2612A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,744.00	0.00
131	44033603-IP-364	TONER CARTRIDGE, HP Q2613A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,680.00	0.00
132	44033603-SA-803	TONER CARTRIDGE, SAMSUNG ML-D2600S, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,116.00	0.00
133	44033603-SA-806	TONER CARTRIDGE, SAMSUNG MLT-D101S, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,484.00	0.00
134	44033603-SA-807	TONER CARTRIDGE, SAMSUNG MLT-D105S, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,688.44	0.00
135	44033603-SA-808	TONER CARTRIDGE, SAMSUNG MLT-D104S, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,494.40	0.00
136	44033603-SA-809	TONER CARTRIDGE, SAMSUNG MLT-D106L, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,262.00	0.00
137	44033603-SA-804	TONER CARTRIDGE, SAMSUNG MLT-D106S, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,262.00	0.00
138	44033603-SA-801	TONER CARTRIDGE, SAMSUNG MLT-D207E, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,304.00	0.00
139	44033603-SA-801	TONER CARTRIDGE, SAMSUNG MLT-D207L, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,951.96	0.00
140	44033603-SA-801	TONER CARTRIDGE, SAMSUNG MLT-D207U, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,442.80	0.00
141	44033603-SA-802	TONER CARTRIDGE, SAMSUNG MLT-D207E, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,723.14	0.00
142	44033603-SA-803	TONER CARTRIDGE, SAMSUNG MLT-D207L, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,533.26	0.00
143	44033603-SA-810	TONER CARTRIDGE, SAMSUNG SCX-D6595A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,060.40	0.00
SOFTWARE																										
1	43231903-SPT-001	Business function specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
2	43231903-SPT-002	Finance accounting and enterprise resource planning ERP software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
3	43232003-SPT-003	Computer game or entertainment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
4	43232103-SPT-004	Content authoring and editing software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
5	43232203-SPT-005	Content management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
6	43232303-SPT-006	Data management and query software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
7	43232403-SPT-007	Development software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
8	43232503-SPT-008	Educational or reference software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
9	43232603-SPT-009	Industry specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
10	43232703-SPT-010	Information exchange software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
11	43232803-SPT-011	Network applications software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
12	43232903-SPT-012	Network management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
13	43233003-SPT-013	Networking software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 28 July 2022)	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
14	45632004-SFT-013	Operating environment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
15	45632005-SFT-014	Security and protection software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
16	45632005-SFT-015	Utility and device driver software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
PART II. OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																										
1		ROUTER/3000VE, 10% SOLUTION, 120ml	gallon	1	1	1	3	625.25	1	1	1	3	625.25	1	1	1	3	625.25	1	1	1	3	625.25	12	207.75	2,492.10
2		THERMOGUN	piece	1	1	0	2	5,054.00	0	0	1	1	2,527.00	0	1	0	1	2,527.40	0	1	0	1	2,527.40	3	2,527.40	12,662.00
3		HASH DRIVE, 16gb	piece	5	5	5	15	2,911.60	5	5	5	15	2,911.60	5	5	5	15	2,911.60	5	5	5	15	2,911.60	50	1,677.14	16,846.40
4		MOUSE WIRELESS, USB	unit	5	5	5	15	2,772.00	5	5	5	15	2,772.00	5	5	5	15	2,772.00	5	5	5	15	2,772.00	72	1,541.00	11,088.00
5		PRINTER, LASER, COLORED	unit	4	4	4	12	94,788.00	4	4	4	12	94,788.00	4	4	4	12	94,788.00	4	4	4	12	94,788.00	48	7,886.00	379,152.00
6		ENVELOPE, expanding 10x14, legal	box	1213	1213	1315	3541	2,915,203.20	1315	1315	1315	3945	2,915,203.20	1315	1315	1315	3945	2,915,203.20	1315	1315	1315	3945	2,915,203.20	15792	738.00	11,680,812.80
7		PAPER SHREDDER	unit	1	1	1	3	16,000.00	1	1	1	3	16,000.00	1	1	1	3	16,000.00	1	1	1	3	16,000.00	12	9,936.00	72,000.00
8		CASHBOOK OFFICIAL	piece	5	5	5	15	9,000.00	5	5	5	15	9,000.00	5	5	5	15	9,000.00	5	5	5	15	9,000.00	50	600.00	54,000.00
9		CORRUGATED BOX, STANDARD	box	305	305	305	915	76,864.30	305	305	305	915	76,864.30	305	305	305	915	76,864.30	305	305	305	915	76,864.30	3660	64.00	307,440.00
10		ENVELOPE, EXPANDING WITH STRING	piece	675	675	675	2025	40,500.00	675	675	675	2025	40,500.00	675	675	675	2025	40,500.00	675	675	675	2025	40,500.00	8100	20.00	162,000.00
11		ENVELOPE MAILING WITH LETTER HEAD	piece	750	750	750	2250	112,500.00	750	750	750	2250	112,500.00	750	750	750	2250	112,500.00	750	750	750	2250	112,500.00	9000	60.00	540,000.00
12		GREEN FOLDER, EXPANDABLE LONG	piece	1125	1125	1125	3375	67,500.00	1125	1125	1125	3375	67,500.00	1125	1125	1125	3375	67,500.00	1125	1125	1125	3375	67,500.00	13500	20.00	270,000.00
13		FOLDER, FILE LONG	piece	1435	1435	1435	4305	12,143.30	1435	1435	1435	4305	12,143.30	1435	1435	1435	4305	12,143.30	1435	1435	1435	4305	12,143.30	17220	10.00	172,200.00
14		FILM, TRANSPARENCY	sheet	30	30	30	90	1,800.00	30	30	30	90	1,800.00	30	30	30	90	1,800.00	30	30	30	90	1,800.00	360	20.00	7,200.00
15		PAPER, MULTICOPY A4, 105gsm	ream	20	20	20	60	30,000.00	20	20	20	60	30,000.00	20	20	20	60	30,000.00	20	20	20	60	30,000.00	240	900.00	144,000.00
16		PAPER, OXION SKIN STANDARD	ream	1	1	1	3	90.00	1	1	1	3	90.00	1	1	1	3	90.00	1	1	1	3	90.00	12	40.00	360.00
17		RECORD STORAGE BOX	piece	900	900	900	2700	270,000.00	900	900	900	2700	270,000.00	900	900	900	2700	270,000.00	900	900	900	2700	270,000.00	10800	100.00	1,080,000.00
18		RIBBON, PRTV BR, EPSON 93162772890	piece	12	12	12	36	28,800.00	12	12	12	36	28,800.00	12	12	12	36	28,800.00	12	12	12	36	28,800.00	144	800.00	115,200.00
19		EPSON INK RIBBON 9815357 (LC 890)	piece	6	6	6	18	14,400.00	6	6	6	18	14,400.00	6	6	6	18	14,400.00	6	6	6	18	14,400.00	72	800.00	57,600.00
20		EPSON INK 003 BLACK	piece	80	80	80	240	96,000.00	80	80	80	240	96,000.00	80	80	80	240	96,000.00	80	80	80	240	96,000.00	960	400.00	384,000.00
21		EPSON INK 003 CYAN	piece	50	50	50	150	60,000.00	50	50	50	150	60,000.00	50	50	50	150	60,000.00	50	50	50	150	60,000.00	600	400.00	240,000.00
22		EPSON INK 003 MAGENTA	piece	45	45	45	135	54,000.00	45	45	45	135	54,000.00	45	45	45	135	54,000.00	45	45	45	135	54,000.00	540	400.00	216,000.00
23		EPSON INK 003 YELLOW	piece	45	45	45	135	54,000.00	45	45	45	135	54,000.00	45	45	45	135	54,000.00	45	45	45	135	54,000.00	540	400.00	216,000.00
24		STAPLE WIRE 10	box	14	14	14	42	10,500.00	14	14	14	42	10,500.00	14	14	14	42	10,500.00	14	14	14	42	10,500.00	168	250.00	42,000.00
25		STAPLE WIRE X75	box	63	63	63	189	37,800.00	63	63	63	189	37,800.00	63	63	63	189	37,800.00	63	63	63	189	37,800.00	756	200.00	151,200.00
26		INK HP LASERJET 215A INK-BLACK	unit	1	1	1	3	8,400.00	1	1	1	3	8,400.00	1	1	1	3	8,400.00	1	1	1	3	8,400.00	12	2,800.00	33,600.00
27		INK HP LASERJET 215A INK-YELLOW	unit	1	1	1	3	8,400.00	1	1	1	3	8,400.00	1	1	1	3	8,400.00	1	1	1	3	8,400.00	12	2,800.00	33,600.00
28		INK HP LASERJET 215A INK-CYAN	unit	1	1	1	3	8,400.00	1	1	1	3	8,400.00	1	1	1	3	8,400.00	1	1	1	3	8,400.00	12	2,800.00	33,600.00
29		INK HP LASERJET 215A INK-MAGENTA	unit	1	1	1	3	8,400.00	1	1	1	3	8,400.00	1	1	1	3	8,400.00	1	1	1	3	8,400.00	12	2,800.00	33,600.00
30		HIGH LIGHTER MARKER, 25 YELLOW-GREEN	stick	1	1	1	3	250.00	1	1	1	3	250.00	1	1	1	3	250.00	1	1	1	3	250.00	12	64.00	1,008.00
31		STICKY NOTE 6X9 5x2 INCH PAGE MARKER 5 PADS 100S	book	1	1	1	3	735.00	1	1	1	3	735.00	1	1	1	3	735.00	1	1	1	3	735.00	12	2,940.00	2,940.00
32		FASTENER, PLASTIC 60th 30s	box	4	4	4	12	900.00	4	4	4	12	900.00	4	4	4	12	900.00	4	4	4	12	900.00	48	75.00	3,600.00
33		TS SHADOWLESS 15w, WARM-LIGHT, 1200mm	piece	5	5	5	15	4,500.00	5	5	5	15	4,500.00	5	5	5	15	4,500.00	5	5	5	15	4,500.00	60	300.00	18,000.00
34		T8 LED TUBE, 15w, COLOR TEMP DAY LIGHT	piece	41	41	41	123	24,600.00	41	41	41	123	24,600.00	41	41	41	123	24,600.00	41	41	41	123	24,600.00	492	200.00	98,400.00
35		LED BULB 15w, 6500K	piece	58	58	58	174	86,200.00	58	58	58	174	86,200.00	58	58	58	174	86,200.00	58	58	58	174	86,200.00	1176	300.00	352,800.00
36		SPOT LIGHT	piece	1	1	1	3	900.00	1	1	1	3	900.00	1	1	1	3	900.00	1	1	1	3	900.00	12	300.00	3,600.00
37		PAPER, MULTICOPY, LETTER, 30 gsm	piece	2	2	2	6	1,950.00	2	2	2	6	1,950.00	2	2	2	6	1,950.00	2	2	2	6	1,950.00	24	330.00	7,920.00
38		RING BINDER, PLASTIC, 12mm	piece	1	1	1	3	180.00	1	1	1	3	180.00	1	1	1	3	180.00	1	1	1	3	180.00	12	80.00	720.00
39		RING BINDER, PLASTIC, 25mm	piece	1	1	1	3	360.00	1	1	1	3	360.00	1	1	1	3	360.00	1	1	1	3	360.00	12	120.00	1,440.00
40		RING BINDER, P-PLASTIC, 38mm	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	140.00	140.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price Catalogue (as of 31 July 2022)	Total Amount for the year		
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT
41		HERSCOC BOARD 230 gsm	pack	5	0	0	5	3.00	0	0	0	0	3.00	0	0	0	0	0.00	0	0	1	1	30.00	1	300.00	300.00
42		PVC BINDING COVER, LETTER SIZE	pack	2	0	0	2	3.00	2	0	0	2	7.00	0	0	0	2	0.00	0	0	2	0	0.00	1	70.00	700.00
43		MULTI FUNCTION PRINTER	unit	1	1	1	3	45,000.00	1	1	1	3	15,000.00	1	1	1	3	45,000.00	1	1	1	3	45,000.00	12	15,000.00	180,000.00
44		EPSON INK (L3115/L3200) 001 BLACK	bottle	5	6	6	18	5,445.00	6	6	6	18	5,445.00	6	6	6	18	5,445.00	6	6	6	18	5,445.00	72	302.50	21,780.00
45		EPSON INK (L3115/L3200) 002 CYAN	bottle	4	4	4	12	3,630.00	4	4	4	12	3,630.00	4	4	4	12	3,630.00	4	4	4	12	3,630.00	48	302.50	14,520.00
46		EPSON INK (L3115/L3200) 003 MAGENTA	bottle	4	4	4	12	3,630.00	4	4	4	12	3,630.00	4	4	4	12	3,630.00	4	4	4	12	3,630.00	48	302.50	14,520.00
47		EPSON INK (L3115/L3200) 004 YELLOW	bottle	5	6	6	18	5,445.00	6	6	6	18	5,445.00	6	6	6	18	5,445.00	6	6	6	18	5,445.00	72	302.50	21,780.00
48		EPSON INK (L360) 004 BLACK	bottle	3	3	3	9	2,722.50	3	3	3	9	2,722.50	3	3	3	9	2,722.50	3	3	3	9	2,722.50	36	302.50	10,890.00
49		EPSON INK (L360) 005 CYAN	bottle	5	6	6	18	5,445.00	6	6	6	18	5,445.00	6	6	6	18	5,445.00	6	6	6	18	5,445.00	72	302.50	21,780.00
50		EPSON INK (L360) 006 MAGENTA	bottle	5	6	6	18	5,445.00	6	6	6	18	5,445.00	6	6	6	18	5,445.00	6	6	6	18	5,445.00	72	302.50	21,780.00
51		EPSON INK (L360) 007 YELLOW	bottle	3	3	3	9	2,722.50	3	3	3	9	2,722.50	3	3	3	9	2,722.50	3	3	3	9	2,722.50	36	302.50	10,890.00
52		TB TUBE 180-77	pcs	3	3	3	9	2,700.00	3	3	3	9	2,700.00	3	3	3	9	2,700.00	3	3	3	9	2,700.00	36	300.00	10,800.00
53		TS LED TUBE SHADOWLESS (18W)	pcs	2	2	2	6	1,200.00	2	2	2	6	1,200.00	2	2	2	6	1,200.00	2	2	2	6	1,200.00	24	280.00	6,720.00
54		WAX/LUBRICANT	can	1	1	1	3	570.00	1	1	1	3	570.00	1	1	1	3	570.00	1	1	1	3	570.00	12	190.00	2,280.00
55		PENETRATION OIL	can	1	1	1	3	350.00	1	1	1	3	350.00	1	1	1	3	350.00	1	1	1	3	350.00	12	185.00	2,220.00
56		CONTACT CLEANER	can	1	1	1	3	1,095.00	1	1	1	3	1,095.00	1	1	1	3	1,095.00	1	1	1	3	1,095.00	12	365.00	4,380.00
57		3000 WIRE TAPS	pack	10	10	10	30	5,400.00	10	10	10	30	5,400.00	10	10	10	30	5,400.00	10	10	10	30	5,400.00	120	180.00	21,600.00
58		STICKER PAPER, A4	pack	3	3	3	9	720.00	3	3	3	9	720.00	3	3	3	9	720.00	3	3	3	9	720.00	36	58.00	2,088.00
59		PLASTIC RING BINDER 6mm (1/4in) 30 sheets, 100pcs	box	0	0	1	1	140.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	140.00	140.00
60		PLASTIC RING BINDER 8mm (5/16 in) 30 sheets, 100pcs	box	0	1	0	1	200.00	0	0	1	1	200.00	0	0	0	0	0.00	0	0	0	0	0.00	2	200.00	400.00
61		PLASTIC RING BINDER 10mm(3/8in) 30 sheets, 100 pcs	box	0	1	0	1	250.00	0	1	0	1	250.00	0	0	0	0	0.00	0	0	0	0	0.00	2	250.00	500.00
62		PLASTIC RING BINDER 20mm (3/4in) 170 sheets, 100 pcs	box	0	0	1	1	350.00	0	0	0	0	0.00	0	1	0	1	350.00	0	0	0	0	0.00	2	350.00	700.00
63		SPECIALTY PAPER FOR CERTIFICATES	stack	0	1	1	2	200.00	0	1	0	1	100.00	0	1	0	1	100.00	0	1	0	1	100.00	5	180.00	900.00
64		10 CASE WITH LACE	pack	4	4	4	12	250.00	4	4	4	12	250.00	4	4	4	12	250.00	4	4	4	12	250.00	48	21.00	1,008.00
65		SOUVENIR ITEMS	pcs	4	4	4	12	9,600.00	4	4	4	12	9,600.00	4	4	4	12	9,600.00	4	4	4	12	9,600.00	48	800.00	38,400.00
66		STREAMER / BANNER	pcs	0	1	0	1	2,500.00	0	1	0	1	2,500.00	0	0	0	0	0.00	0	0	0	0	0.00	2	2,500.00	5,000.00
67		GREEN BALLPEN (GEL PEN - AGF 3071 - 5mm) (50 pcs)	box	0	0	1	1	500.00	0	1	0	1	500.00	0	0	0	0	0.00	0	0	0	0	0.00	2	500.00	1,000.00
68		BLACK BALLPEN (49g)	box	0	0	1	1	500.00	0	0	0	0	0.00	0	1	0	1	500.00	0	0	0	0	0.00	2	500.00	1,000.00
69		EPSON RIBBON S016227 (S016590)	piece	1	1	1	3	1,200.00	1	1	1	3	1,200.00	1	1	1	3	1,200.00	1	1	1	3	1,200.00	12	420.00	5,040.00
70		BLACK EPSON PRINTER/RYE M2000 RIBBON CARTRIDGE, FOR PRINTER, PACKAGING TYPE: BOX	piece	0	1	0	1	2,796.99	1	0	0	1	2,796.99	0	0	0	0	0.00	0	0	0	0	0.00	2	2,796.99	5,593.98
71		PAPER FOR PAYSIP	box	1	1	1	3	2,400.00	1	1	1	3	2,400.00	1	1	1	3	2,400.00	1	1	1	3	2,400.00	12	800.00	9,600.00
72		EPSON L321C INK BLACK	piece	5	5	5	15	6,000.00	5	5	5	15	6,000.00	5	5	5	15	6,000.00	5	5	5	15	6,000.00	60	400.00	24,000.00
73		EPSON L321C INK YELLOW	piece	5	5	5	15	6,000.00	5	5	5	15	6,000.00	5	5	5	15	6,000.00	5	5	5	15	6,000.00	60	400.00	24,000.00
74		EPSON L321C INK MAGENTA	piece	5	5	5	15	6,000.00	5	5	5	15	6,000.00	5	5	5	15	6,000.00	5	5	5	15	6,000.00	60	400.00	24,000.00
75		EPSON L321C INK CYAN	piece	5	5	5	15	6,000.00	5	5	5	15	6,000.00	5	5	5	15	6,000.00	5	5	5	15	6,000.00	60	400.00	24,000.00
76		BOARD FOLIODOTTE A4	piece	50	50	50	150	15,000.00	50	50	50	150	15,000.00	50	50	50	150	15,000.00	50	50	50	150	15,000.00	600	150.00	90,000.00
77		KYOCERA PHOTOCOPIER INK		3	3	3	9	40,300.00	3	3	3	9	40,300.00	3	3	3	9	40,300.00	3	3	3	9	40,300.00	36	4,500.00	162,000.00
78		INDEX TABS, SELF ADHESIVE, TRANSPARENT		4	4	4	12	6,000.00	4	4	4	12	6,000.00	4	4	4	12	6,000.00	4	4	4	12	6,000.00	48	590.00	28,320.00
79		MAGAZINE FILE BOX, LARGE		0	1	1	2	5,000.00	0	1	1	2	1,000.00	0	1	0	1	500.00	0	0	0	0	0.00	5	500.00	2,500.00
80		SCANNER, COLORED, DOUBLE STAGE, HELPER TYPE	unit	0	1	0	1	29,399.00	0	0	0	0	0.00	0	1	0	1	26,399.00	0	0	0	0	0.00	2	23,399.00	52,798.00
81		FUJI TONER C2502 RED POWDER COMPACT INK	cartridge	1	1	1	3	13,239.60	1	1	1	3	13,239.60	1	1	1	3	13,239.60	1	1	1	3	13,239.60	12	6,418.20	76,982.40
82		FUJI TONER C2502 YELLOW POWDER COMPACT INK	cartridge	1	1	1	3	13,239.60	1	1	1	3	13,239.60	1	1	1	3	13,239.60	1	1	1	3	13,239.60	12	6,418.20	76,982.40
83		FUJI TONER C2502 BLUE POWDER COMPACT INK	cartridge	1	1	1	3	13,239.60	1	1	1	3	13,239.60	1	1	1	3	13,239.60	1	1	1	3	13,239.60	12	6,418.20	76,982.40
84		FUJI TONER C2502 BLACK POWDER COMPACT INK	cartridge	1	1	1	3	13,239.60	1	1	1	3	13,239.60	1	1	1	3	13,239.60	1	1	1	3	13,239.60	12	6,418.20	76,982.40

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price Catalogue (as of 31 July 2022)	Total Amount for the year		
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT
85		SHARP AR 2020 TONER CARTRIDGE	unit	2	4	2	8	19,668.00	2	2	2	6	19,668.00	2	2	2	6	19,668.00	2	2	2	6	19,668.00	24	3,278.00	78,672.00
86		TELEFAX MACHINE	unit	1	0	1	1	10,000.00	0	1	1	1	10,000.00	0	0	0	0	0.00	0	0	0	0	0.00	2	10,000.00	20,000.00
87		GRAVEL SET	set	1	0	1	1	1,500.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	1,500.00	1,500.00
88		DRY SEAL (FOR IAD CERTIFICATE)	piece	1	0	1	1	2,500.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	2,500.00	2,500.00
89		SELF INKING STAMP	piece	1	0	1	1	500.00	0	0	1	1	500.00	1	1	0	1	500.00	0	0	0	0	0.00	3	500.00	1,500.00
90		HIGH SPEED PRINTERS WITH COLORED INK	unit	1	1	1	3	19,687.50	1	1	1	3	19,687.50	1	1	1	3	19,687.50	1	1	1	3	19,687.50	12	6,582.50	78,732.00
91		RING BIND MACHINE	unit	1	1	0	1	15,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	15,000.00	15,000.00
92		SOFA SET WITH CENTER TABLE	set	1	0	1	1	30,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	30,000.00	30,000.00
93		DIGITAL CLOCK	piece	1	1	0	1	1,940.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	1,940.00	1,940.00
94		CONVECTION OVEN	unit	1	0	0	1	4,900.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	4,900.00	4,900.00
95		SAFETY VAULT	piece	1	1	0	1	4,900.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	4,900.00	4,900.00
96		EXECUTIVE TABLE	piece	1	1	0	1	20,000.00	0	1	0	1	20,000.00	0	0	1	1	20,000.00	0	0	0	0	0.00	3	20,000.00	60,000.00
97		WHITEBOARD (acrylic) WITH STAND	piece	1	1	0	1	8,000.00	0	1	0	1	8,000.00	0	0	1	1	8,000.00	0	0	1	1	8,000.00	4	8,000.00	32,000.00
98		HEAVY DUTY STAPLER	piece	1	0	1	1	1,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	1,000.00	1,000.00
99		METAL TRAY ORGANIZER	piece	2	2	2	6	2,700.00	2	2	2	6	2,700.00	2	2	2	6	2,700.00	2	2	2	6	2,700.00	24	432.00	10,800.00
100		WHITEBOARD	set	1	1	0	1	150,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	150,000.00	150,000.00
101		SMART TELEVISION	unit	1	0	1	1	30,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	30,000.00	30,000.00
102		VIDEO CONFERENCE EQUIPMENT	set	1	0	1	1	250,000.00	0	0	1	1	250,000.00	0	0	0	0	0.00	0	0	0	0	0.00	2	250,000.00	500,000.00
103		UNINTERRUPTIBLE POWER SUPPLY	unit	1	0	1	1	4,000.00	0	0	1	1	4,000.00	0	0	1	1	4,000.00	0	0	1	0	0.00	3	4,000.00	12,000.00
104		HP 902XL CARTRIDGE (BLACK)	bottle	1	0	1	1	1,250.00	1	1	1	3	3,750.00	1	0	0	1	1,250.00	1	0	0	1	1,250.00	5	1,250.00	7,500.00
105		HP 902XL CARTRIDGE (YELLOW)	bottle	1	0	0	1	1,250.00	1	1	1	3	3,750.00	1	0	0	1	1,250.00	1	0	0	1	1,250.00	5	1,250.00	7,500.00
106		HP 902XL CARTRIDGE (CYAN)	bottle	1	0	0	1	1,250.00	1	1	1	3	3,750.00	1	0	0	1	1,250.00	1	0	0	1	1,250.00	5	1,250.00	7,500.00
107		HP 902XL CARTRIDGE (MAGENTA)	bottle	1	0	0	1	1,250.00	1	1	1	3	3,750.00	1	0	0	1	1,250.00	1	0	0	1	1,250.00	5	1,250.00	7,500.00
108		HP 67XL INK (BLACK)	bottle	1	0	0	1	1,250.00	1	1	1	3	3,750.00	1	0	0	1	1,250.00	1	0	0	1	1,250.00	5	1,250.00	7,500.00
109		HP 67XL INK (YELLOW)	bottle	1	0	0	1	1,250.00	1	1	1	3	3,750.00	1	0	0	1	1,250.00	1	0	0	1	1,250.00	5	1,250.00	7,500.00
110		HP 67XL INK (CYAN)	bottle	1	0	0	1	1,250.00	1	1	1	3	3,750.00	1	0	0	1	1,250.00	1	0	0	1	1,250.00	5	1,250.00	7,500.00
111		HP 67XL INK (MAGENTA)	bottle	1	0	0	1	1,250.00	1	1	1	3	3,750.00	1	0	0	1	1,250.00	1	0	0	1	1,250.00	5	1,250.00	7,500.00
112		MULTI MARK PEN, PERMANENT	piece	1	1	1	3	420.00	1	1	1	3	420.00	1	1	1	3	420.00	1	1	1	3	420.00	12	1,680.00	1,680.00
113		BUTTON CELL BATTERY, 3V, CR2032	pack	5	5	5	15	3,750.00	5	5	5	15	3,750.00	5	5	5	15	3,750.00	5	5	5	15	3,750.00	50	225.00	11,250.00
114		MULTI FUNCTION PRINTER	unit	0	0	2	2	23,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	11,500.00	23,000.00
115		UNINTERRUPTIBLE POWER SUPPLY	unit	0	1	1	2	11,000.00	0	2	1	1	5,500.00	0	1	1	2	11,000.00	0	0	0	0	0.00	5	5,500.00	27,500.00
116		TONER SHARP MX 6057T		0	0	1	1	5,200.00	0	0	1	1	5,200.00	0	0	0	0	0.00	0	0	0	0	0.00	2	5,200.00	10,400.00
117		HD CAMERA	unit	0	0	1	1	1,500.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	1,500.00	1,500.00
118		DSLR CAMERA	unit	0	0	1	1	40,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	40,000.00	40,000.00
119		HD VIDEO CAMERA	unit	0	1	0	1	5,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	5,000.00	5,000.00
120		PORTABLE PRINTER	unit	0	1	0	1	4,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	4,000.00	4,000.00
121		ANDROID TABLET	unit	0	1	0	1	7,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	3,500.00	7,000.00
122		MOBILE PHONE	unit	0	1	0	1	15,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	15,000.00	15,000.00
123		TYPEWRITER	unit	0	1	0	1	8,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	8,000.00	8,000.00
124		CHALK BOARD (MEDIUM)	pcr	0	0	2	3	1,500.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3	500.00	1,500.00
125		CHALK BOARD (LARGE)	pcr	0	0	1	1	5,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	5,000.00	5,000.00

A. TOTAL		P	36,150,450.34
B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)		P	3,615,045.03
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable)		P	-
D. GRAND TOTAL (A + B + C)		P	39,765,495.37
E. APPROVED BUDGET BY THE AGENCY HEAD (In Figures and Words:			

We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for this year.

Prepared by:


VERLY S. DE JOYA
Property/Supply Officer

Date Prepared: October 14, 2022

Certified Funds Available / Certified Appropriate Funds Available:


HAROLD CLARTERO
Accountant / Budget Officer

Approved by:


ATTY. JODY CAROL L. DANSAL
Head of Office/Agency