

NATIONAL FOOD AUTHORITY - NATIONAL CAPITAL REGION - FINAL Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	CAPITAL OUTLAY												
	A. INFRASTRUCTURE - MAFIM												
	Repair/Rehabilitation of Gen. Trias Warehouse and Office	EDBO	NO	Competitive Bidding	FEB	MAR	MAR	MAR	Corporate Budget	7,133,000.00		7,133,000.00	Proposed Repair, Rehabilitation and Upgrading of NFA Warehouses in connection with the establishment of NFA Modernized Warehouses in support to buffer stocking program
	Upgrading of Antipolo Warehouse #2 and MFC Warehouse #7	EDBO	NO	Competitive Bidding	FEB	MAR	MAR	MAR	Corporate Budget	1,600,000.00		1,600,000.00	
	Repair/Rehabilitation of MFC Warehouses 1 & 2	CDBO	NO	Competitive Bidding	MAR	APR	APR	APR	Corporate Budget	16,150,000.00		16,150,000.00	
	Repair/Rehabilitation of Concrete Flooring of MFC Warehouse 5	CDBO	NO	Competitive Bidding	MAR	APR	APR	APR	Corporate Budget	15,150,000.00		15,150,000.00	
	B. MACHINERIES AND EQUIPMENT												
	1. PROCUREMENT OF TECHNICAL AND SCIENTIFIC EQUIPMENT												
	a. Supply and Delivery of One (1) unit Fogging Machine	EDBO	NO	NP-53.9 - Small Value Procurement	APR	MAY	MAY	MAY	Corporate Budget	200,000.00		200,000.00	Pest Control Equipment Requirement of NCR for CY 2025
	b. Supply and Delivery of Two (2) units Knapsack Sprayer	CDBO	NO	NP-53.9 - Small Value Procurement	APR	MAY	MAY	MAY	Corporate Budget	300,000.00		300,000.00	
	2. PROCUREMENT OF ADMINISTRATIVE FACILITY & EQUIPMENT												
	Supply and Delivery and Installation of one (1) units Air Cooler	EDBO	NO	NP-53.9 - Small Value Procurement	APR	MAY	MAY	MAY	Corporate Budget	80,000.00		80,000.00	Administrative Facility and Equipment Requirement of NCR for CY 2025
	Supply and Delivery of 8-channel Microphone System	EDBO	NO	NP-53.9 - Small Value Procurement	APR	MAY	MAY	MAY	Corporate Budget	100,000.00		100,000.00	
	Purchase of Mirrorless Camera with 16-50mm Lens	NCR RO	NO	NP-53.9 - Small Value Procurement	APR	MAY	MAY	MAY	Corporate Budget	80,000.00		80,000.00	
	MOOE												
	I. TRAVELLING EXPENSES	NCR	NO	NP-53.9 - Small Value Procurement	JAN-DEC	JAN-DEC	JAN-DEC	JAN-DEC	Corporate Budget	436,100.00	436,100.00		
	II. TRAINING AND SEMINAR EXPENSE	NCR	NO	NP-53.9 - Small Value Procurement	JAN-DEC	JAN-DEC	JAN-DEC	JAN-DEC	Corporate Budget	127,600.00	127,600.00		
	III. SUPPLIES AND MATERIALS												
	1. Supplies and Materials-APP CSE	NCR	NO	NP-53.5 Agency-to-Agency	N/A	N/A	N/A	N/A	Corporate Budget	500,000.00	500,000.00		Subject to change depending on the availability of goods in PS-DBM
	2. Supplies and Materials (not available in PS-DBM)	NCR	NO	Shopping / NP-53.9 - Small Value Procurement	JAN-DEC	JAN-DEC	JAN-DEC	JAN-DEC	Corporate Budget	1,000,000.00	1,000,000.00		Semi-Expendable items (i.e. Office, Warehouse, Furniture and Fixtures)
	3. Fuel, Oil and Lubricants	NCR	NO	NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products and Airline Tickets	N/A	N/A	N/A	N/A	Corporate Budget	1,000,000.00	1,000,000.00		Fuel requirements of NFA-NCR Service Vehicles for CY 2025
	4. Agricultural	CDBO	NO	NP-53.9 - Small Value Procurement	JAN-DEC	JAN-DEC	JAN-DEC	JAN-DEC	Corporate Budget	600,000.00	600,000.00		Pesticide and laboratory supplies requirements of NFA-NCR SQAQ for CY 2025
	5. Tarpaulin Canvass	EDBO	NO	NP-53.9 - Small Value Procurement	JAN-DEC	JAN-DEC	JAN-DEC	JAN-DEC	Corporate Budget	500,000.00	500,000.00		
	IV. UTILITIES EXPENSES												

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	1. Water Expense	NCR	NO	Direct Contracting	N/A	N/A	N/A	N/A	Corporate Budget	1,600,000.00	1,600,000.00		Water Consumption for CY 2025
	2. Electricity Expense	NCR	NO	Direct Contracting	N/A	N/A	N/A	N/A	Corporate Budget	5,000,000.00	5,000,000.00		Electric Consumption for CY 2025
	V. COMMUNICATION EXPENSES												
	1. Postage and Courier	NCR	NO	NP-53.9 - Small Value Procurement	JAN-DEC	JAN-DEC	JAN-DEC	JAN-DEC	Corporate Budget	15,000.00	15,000.00		Postage and couries fees
	2. Telephone - Landline	NCR	NO	Direct Contracting	N/A	N/A	N/A	N/A	Corporate Budget	144,000.00	144,000.00		
	3. Telephone - Mobile	NCR	NO	Direct Contracting	N/A	N/A	N/A	N/A	Corporate Budget	342,000.00	342,000.00		
	4. Internet	NCR	NO	Direct Contracting	N/A	N/A	N/A	N/A	Corporate Budget	403,200.00	403,200.00		
	VI. AWARDS, REWARDS, PRIZES	NCR	NO	NP-53.9 - Small Value Procurement	JAN-DEC	JAN-DEC	JAN-DEC	JAN-DEC	Corporate Budget	50,000.00	50,000.00		
	VII. SURVEY, REASEARCH, EXPLORATION AND DEVELOPMENT EXPENSES	NCR	NO	NP-53.9 - Small Value Procurement	JAN-DEC	JAN-DEC	JAN-DEC	JAN-DEC	Corporate Budget	150,000.00	150,000.00		
	VIII EXTRAORDINARY AND MISCELLANEOUS EXPENSES												
	1. Extra Ordinary Expenses	NCR	NO	NP-53.9 - Small Value Procurement	JAN-DEC	JAN-DEC	JAN-DEC	JAN-DEC	Corporate Budget	60,000.00	60,000.00		
	2. Miscellaneous Expenses	NCR	NO	NP-53.9 - Small Value Procurement	JAN-DEC	JAN-DEC	JAN-DEC	JAN-DEC	Corporate Budget	90,000.00	90,000.00		
	IX. PROFESSIONAL SERVICES												
	1. Professional Services - Legal	NCR	NO	NP-53.9 - Small Value Procurement	JAN-DEC	JAN-DEC	JAN-DEC	JAN-DEC	Corporate Budget	10,000.00	10,000.00		
	3. Professional Services - Other Professional Services	NCR	NO	NP-53.9 - Small Value Procurement	JAN-DEC	JAN-DEC	JAN-DEC	JAN-DEC	Corporate Budget	202,500.00	202,500.00		Payment of Honorarium to RBAC/RFAC/PFAC/GPPB Trainers
	X. GENERAL SERVICES												
	1. Procurement of Security Services for NFA-NCR (including Batanes Warehouse) for CY 2025 (Early Procurement Activity)	NCR	YES	Competitive Bidding	9-Dec-2025	3-Jan-2025	21-Jan-2025	27-Jan-2025	Corporate Budget	30,726,248.04	30,668,473.00		Security service requirement for CY 2025
	2. General Services - Other General Services (JOs)	NCR	NO	NP-53.9 - Small Value Procurement	JAN-DEC	JAN-DEC	JAN-DEC	JAN-DEC	Corporate Budget	4,187,160.00	4,187,160.00		
	3. General Services - Other General Services (Allied Services)	CDBO EDBO	NO	NP-53.9 - Small Value Procurement	JAN-DEC	JAN-DEC	JAN-DEC	JAN-DEC	Corporate Budget	2,185,920.00	2,185,920.00		
	XI. REPAIRS AND MAINTENANCE	NCR	NO	NP-53.9 - Small Value Procurement	JAN-DEC	JAN-DEC	JAN-DEC	JAN-DEC	Corporate Budget	1,200,000.00	1,200,000.00		Repair and Maintenance Expense (Building and Other Structures, Motor Vehicles, Office Equipment, Furniture and Fixtures, etc.)
	XII. TAXES, DUTIES, LICENSES AND OTHER FEES	NCR	NO	NP-53.5 Agency-to-Agency	N/A	N/A	N/A	N/A	Corporate Budget	80,000.00	80,000.00		
	XIII. FIDELITY BOND	NCR	NO	NP-53.5 Agency-to-Agency	N/A	N/A	N/A	N/A	Corporate Budget	300,000.00	300,000.00		Fidelity Bonds Premium of Accountable Officers
	XIV. INSURANCE EXPENSES												


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	1. Stock Insurance	CDBO EDBO	NO	NP-53.5 Agency-to-Agency	N/A	N/A	N/A	N/A	Corporate Budget	100,000.00	100,000.00		Stock Inventory Insurance for CY 2025
	2. Property Insurance	NCR	NO	NP-53.5 Agency-to-Agency	N/A	N/A	N/A	N/A	Corporate Budget	600,000.00	600,000.00		Fire, Floater and Motor Vehicle Insurance for CY 2025
	XV. PRINTING AND PUBLICATION	NCR	NO	NP-53.9 - Small Value Procurement	JAN-DEC	JAN-DEC	JAN-DEC	JAN-DEC	Corporate Budget	10,000.00	10,000.00		
	XVI. REPRESENTATION EXPENSES	NCR	NO	NP-53.9 - Small Value Procurement	JAN-DEC	JAN-DEC	JAN-DEC	JAN-DEC	Corporate Budget	423,500.00	423,500.00		Meals and other expenses
	XVII. TRANSPORTATION AND DELIVERY EXPENSES												
	1. Marine Insurance coverage of the 6,000 bags NFA rice and various office supplies/materials/ equipment from NFA-MFC Warehouse to Port of Manila	CDBO	NO	NP-53.5 Agency-to-Agency	MAR	APR	APR	APR	Corporate Budget	114,030.00	114,030.00		Transportation and Delivery Expenses for Transfer of 6,000 bags NFA Rice to Batanes Warehouse
	2. Trucking Services for the transfer of 6,000 bags NFA rice and various office supplies/materials/ equipment from NFA-MFC Warehouse to Port of Manila	CDBO	NO	NP-53.9 - Small Value Procurement	MAR	APR	APR	APR	Corporate Budget	204,000.00	204,000.00		Transportation and Delivery Expenses for Transfer of 6,000 bags NFA Rice to Batanes Warehouse
	3. Shipping, trucking and other related Port Services for the transfer of 6,000 bags NFA rice and various office supplies/materials/equipment from Port of Manila to NFA-CDBO-Batanes Warehouse	CDBO	NO	NP-53.9 - Small Value Procurement	MAR	APR	APR	APR	Corporate Budget	1,058,640.00	1,058,640.00		Transportation and Delivery Expenses for Transfer of 6,000 bags NFA Rice to Batanes Warehouse
	XVIII. RENT/ LEASE EXPENSES - EQUIPMENT	NCR	NO	NP-53.9 - Small Value Procurement	JAN-DEC	JAN-DEC	JAN-DEC	JAN-DEC	Corporate Budget	228,000.00	228,000.00		
	XIX. MEMBERSHIP DUES AND CONTRIBUTIONS	NCR	NO	NP-53.9 - Small Value Procurement	JAN-DEC	JAN-DEC	JAN-DEC	JAN-DEC	Corporate Budget	44,400.00	44,400.00		
	XX. DOCUMENTARY STAMPS EXPENSES	NCR	NO	NP-53.5 Agency-to-Agency	N/A	N/A	N/A	N/A	Corporate Budget	87,500.00	87,500.00		
	XXI. MAJOR EVENTS AND CONVENTIONS EXPENSES												
	1. Anniversary Allowance	NCR	NO	NP-53.9 - Small Value Procurement	JAN-DEC	JAN-DEC	JAN-DEC	JAN-DEC	Corporate Budget	65,500.00	65,500.00		
	2. Sports and Cultural	NCR	NO	NP-53.9 - Small Value Procurement	JAN-DEC	JAN-DEC	JAN-DEC	JAN-DEC	Corporate Budget	196,500.00	196,500.00		
	3. Christmas Allowance	NCR	NO	NP-53.9 - Small Value Procurement	JAN-DEC	JAN-DEC	JAN-DEC	JAN-DEC	Corporate Budget	65,500.00	65,500.00		
	XXII. OTHER MOOE												
	1. Warehouse Handling Services For Grains of NFA-NCR For The Year 2025	CDBO EDBO	NO	Competitive Bidding	JAN-DEC	JAN-DEC	JAN-DEC	JAN-DEC	Corporate Budget	6,027,070.00	6,027,070.00		
	XXIII. FINANCIAL EXPENSES	NCR	NO	NP-53.5 Agency-to-Agency	N/A	N/A	N/A	N/A	Corporate Budget	12,000.00	12,000.00		
										100,939,368.04	60,088,593.00	40,793,000.00	

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