

National Food Authority

2024 NFA Annual Report



**The NFA fully complies with the provisions of the
NFA Code of Corporate Governance.**

I. OPERATIONS COORDINATION DEPARTMENT

ENSURE FOOD SECURITY THROUGH MAINTENANCE OF ADEQUATE BUFFER STOCK SOURCED FROM LOCAL FARMERS

A. PROCUREMENT

For CY 2024, The Price Range Scheme (PRICERS) for the NFA's Palay Procurement Program was conceptualized and subsequently approved on April 18, 2024 to set the NFA buying price of palay at at competitive / near market price level. Under this program, the government buying price of palay is set a price range of ₱23.00/kg to ₱30.00/kg for clean and dry and ₱17.00/kg to ₱23.00 /kg for fresh / wet palay

The PRICERS is adjusted weekly to ensure that NFA's buying price remains current and relevant across all the provinces nationwide, for the duration of the procurement season. This is also to encourage farmers to sell their produce to NFA and ensure their profitability while enabling the NFA attain its procurement target and achieve the country's required level of bufferstock.

NFA's actual palay procurement for CY 2024 of 8,872,390 bags or 443,620 Mtsubstantially reached 89.62% accomplishment from the set approved target of 9,900,000 bags or 495,000 MT.

This year's procurement is 7,304,011 bags (365,201 MT) or 466% higher than CY 2023 actual procurement of 1,568,379 bags (78,419 MT). The high procurement accomplishment is the result of the implementation of the NFA Price Range Scheme (PRICERS).

Palay Procurement In bags of 50 kilograms

MONTH	CY 2024			CY 2023		
	TARGET	ACTUAL	%Acc.	TARGET	ACTUAL	%Acc.
January	299,000	32,052	10.71	326,150	152,352	46.71
February	380,900	12,325	3.23	401,050	83,763	20.89
March	663,000	42,743	6.44	600,600	62,411	10.39
April	1,104,100	923,719	83.66	1,053,000	137,354	13.04
May	633,500	2,243,766	354.18	644,350	97,685	15.16
June	282,600	360,281	127.48	349,400	20,374	5.83
July	200,900	224,256	111.62	215,000	7,672	3.57
August	385,700	64,199	16.64	333,300	5,784	1.74
September	1,292,500	778,528	60.23	1,221,300	142,385	1.17
October	2,229,800	2,480,341	111.23	2,218,250	679,023	30.61
November	1,690,500	1,193,135	70.57	1,724,700	135,939	7.88
December	737,500	517,145	70.31	812,900	43,638	5.37
TOTAL	9,900,000	8,872,390	89.62	9,900,000	1,568,379	15.84

B. DISTRIBUTION

NFA Rice Distribution In bags of 50 kilograms

MONTH	CY 2024			CY 2023		
	TARGET	ACTUAL	%Acc.	TARGET	ACTUAL	%Acc.
January	264,300	85,587	32.38	341,450	295,922	86.67
February	308,000	99,033	32.15	384,290	73,324	19.08
March	402,800	15,633	3.88	343,750	85,502	24.87
April	412,900	26,320	6.37	341,350	71,085	20.82
May	424,500	40,761	9.60	354,730	215,649	60.79
June	501,600	63,557	12.67	380,450	525,770	138.20
July	548,600	53,773	9.80	583,475	214,116	36.70
August	547,200	24,267	4.43	608,295	134,180	22.06
September	674,200	40,898	6.06	654,260	86,284	13.19
October	731,400	83,496	11.41	743,445	97,018	13.05
November	694,600	149,609	21.53	748,860	156,369	20.88
December	729,900	101,626	13.92	755,645	155,710	20.61
TOTAL	6,240,000	784,558	12.57	6,240,000	2,110,929	33.83

For CY 2024, the NFA distributed a total of 784,558 bags of rice (39,227 MT), attaining only 12.57% accomplishment of the set targeted volume of 6,240,000 bags of rice (312,000 MT). This translated to a 63% decrease against the CY 2023 level of 2,110,929 bags of rice (105,546 MT).

The rice issuances of NFA from 2024 were distributed to:

- Disaster/Relief/Calamity Rspnse – 55.23%
- Non-Relief Operations (EO-51) – 41.58%
- One-Time Rice Assistance (AO No. 2) – 3.19%

C. NFA INVENTORY

Table below shows the NFA's Total Expected Milled Rice Inventory (TEMRI) in bags of 50 kilograms by month for the calendar year 2024. It should be noted that NFA's inventory is only part of the national milled rice inventory of the entire country.

Month	In bags of 50 kilograms
January	937,806.05
February	825,699.63
March	831,171.78
April	1,386,997.03
May	2,765,468.90
June	2,944,070.21
July	3,014,780.94
August	3,023,110.49

September	3,452,870.31
October	4,898,216.18
November	5,490,167.20
December	5,696,248.35

As of 31 December 2024, NFA maintained a total stock inventory of 284,812 MT of 5,696,249 bags which represents 95% accomplishment of the mandated 300,00 MT government rice buffer stocks. This level of buffer stock is estimated to last for eight (8) days based on the Daily Consumption Requirement of 37,161 MT.

D. STOCKS MAINTENANCE

NFA was able to attain its commitment and maintain 99.945% of its stocks in good-quality and consumable condition. Stocks assessed as treated and for treatment during inspection are safe for distribution after treatment.

Percentage of Good Stocks Maintained in Good and Consumable Condition

(For the period January to December 2024)

MONTH	Condition of Stocks		Compliance to Target (SO1:SM3)	Averaging Rating (%)
	% Good and Consumable	% Non-Consumable		
January	99.922	0.078	100%	99.945
February	99.896	0.104	100%	
March	99.942	0.058	100%	
April	99.969	0.031	100%	
May	99.984	0.016	100%	
June	99.985	0.015	100%	
July	99.984	0.016	100%	
August	99.977	0.023	100%	
September	100.000	0.000	100%	
October	99.926	0.074	100%	
November	99.863	0.137	100%	
December	99.892	0.108	100%	

E. FACILITY MANAGEMENT

A major function under the NFA facility management involves the construction, acquisition, repair and rehabilitation and monitoring of the utilization and condition of post-harvest facilities including metrology equipment / instruments.

Under the MAFIM Program, thirty-six (36) modernized warehouse are programmed to be constructed. One hundred thirty-four (134) existing warehouses are to be repaired /upgraded / modernized including site development and its ancillaires.

As of December, a total of one hundred thirty (130) projects were issued with Advice of Sub-Allotment, representing 79% of the P5,000,000.000.00 fund. As to the number of projects already awarded, nine (9) for the establishment / construction of modernized warehouses and 109 for the repair / rehabilitation / upgrading of warehouses.

Region	WAREHOUSE				RICEMILLS				MECHANICAL DRYERS			
	Operational	For Repair	For Disposition	Total	Operational	For Repair	For Disposition	Total	Operational	For Repair	For Disposition	Total
	No. Of Units				No. Of Units				No. Of Units			
Region I	19	1	1	21	2	0	1	3	7	1	6	14
Region II	47	0	0	47	6	0	0	6	28	11	10	49
Region III	41	7	1	49	0	1	0	1	11	1	16	28
Region IV	14	14	2	30	2	1	1	4	0	0	11	11
Region V	16	2	1	19	2	2	0	4	15	0	0	15
Region VI	19	0	1	20	4	0	0	4	13	0	17	30
Region VII	12	3	0	15	2	0	0	2	2	0	1	3
Region VIII	21	1	0	22	1	0	0	1	6	2	0	8
Region IX	21	0	0	21	0	0	1	1	14	0	0	14
Region X	12	7	0	19	0	0	1	1	8	3	11	22
Region XI	13	0	0	13	1	0	0	1	0	7	11	18
Region XII	24	4	0	28	2	0	1	3	11	0	9	20
NCR	4	4	0	8	0	0	0	0	0	0	0	0
ARMM	6	0	0	6	0	0	1	1	1	0	1	2
CARAGA	10	2	0	12	0	0	0	0	0	0	8	18
TOTAL	279	45	6	330	22	4	6	32	116	25	101	242

II. CORPORATE PLANNING AND MANAGEMENT SERVICES

ENHANCE COMPETENCIES OF ICT INFRASTRUCTURE

A. Information Technology/Systems Development

- Major function involves the formulation of the agency's strategic and medium-term budgetary and operational plans, and development of systems and procedures, computerized application and align NFA's basic decision support system to the fast development of information technology.
- Technical support for IT Network / Hardware / Software for both Central Office and Field Offices

	Number of Service Rendered
LAN and Internet Connection	Continuing Activity
Troubleshooting / updating of various computer applications and IT equipment / peripherals	Continuing Activity

- Monitoring of Data Center

	Number of Service Rendered
Hyper Converge Infrastructure	Quarterly Preventive Maintenance
Uninterruptable Power Supply	Quarterly Preventive Maintenance
Precision Air-Conditioning Unit	Quarterly Preventive Maintenance
Firewall and Network Switches	Quarterly Preventive Maintenance

- IT System Development Administration/Maintenance

	Number of Service Rendered
Payroll System	Continuing Activity
Property Information System	Continuing Activity
SOP Database system	Continuing Activity
Web HURIS System	Continuing Activity
Stock Examination System (VFP)	Continuing Activity
Cash Monitoring System	Continuing Activity
Client Satisfaction Measurement	Continuing Activity
Electronic Bid Posting System	Continuing Activity
Electronic Integrated Financial and Operations Management Information Systems (e-IFOMIS)	Continuing Activity

- Technical support for online/virtual and face-to-face meeting of NFA Executives and Employees:

	Number of Service Rendered
NFA Council, EXCOM, MANCOM, Regional Managers & DBCC meeting	Continuing Activity
Others: Legal hearing, Audit Risk Management Meeting, Entrance Conference with COA & etc.	Continuing Activity

- Web Posting

	Number of Service Rendered
Accomplishment Report	Continuing Activity
Corporate Governance	Continuing Activity
Performance Scorecard	Continuing Activity
Procurement Plans, Reports and Contract Awarded	Continuing Activity

- NFA Digitalization Program

- Development of enhanced SOPWeb
- NFA Website migration from Joomla to Word Press
- Adoption of Unified Comprehensive Administrative Systems (UCAS)
 - Personnel Information Portal System (PIPS)
 - Personnel Attendance and Leave Monitoring System (PALMS)

- NFA Network Infrastructure and Security

- Submitted the NFA Council approved NFA Information System Strategic Plan (ISSP) 2025 – 2027 to the Department of Information and Communications Technology (DICT)

B. Corporate Planning

- Department of Agriculture (DA Matters)
 - Prepared and submitted 2023 Annual and 2024 Quarterly Narrative Accomplishment Report
 - Prepared documents / materials for the DA's Technical Review Workshop for FY 2025 Plan and Budget Proposal (Cluster 3)
 - Prepared and submitted inputs for the Philippine Plan of Action for Nutrition (PPAN) 2023 – 2028 results framework
 - Prepared input validation for the 2023 – 2028 PPAN implementation plans
 - Prepared and submitted the 2024 Pre-Agricultural Fisheries Mechanization Template
 - Prepared and submitted the special budget request for Programs and Projects chargeable to FY 2024 unprogrammed funds
 - Prepared materials for the Mid-Year Assessment of the DA Attached Agencies and Corporations
 - Prepared memo addressed to DA Sec. Francisco Laurel-Tiu Jr., endorsing the implementing Guidelines on the Disposition of Milled Rice Buffer Stocks and Pricing Mechanism
 - Prepared correspondence on various DA's requests and inquiries.

- Anti Red Tape Authority (ARTA Matters)
 - Reconstituted the NFA Committee on Anti-Red Tape
 - Conducted re-briefing of ARTA Compliance to Central and Field Offices
 - Conducted field inspections in Regions 9, 11, 12 and BARMM
 - Conducted meetings with all concerned Departments and Field Offices for the Crafting of the NFA's Citizens Charter for CY 2024
 - Evaluated the NFA Citizen's Charter (Internal and External) for CY 2024
 - Submitted 2nd edition of NFA 2024 Citizen's Charter
 - Attended Anti-Red Tape Management Information System (ARTEMIS) Training Roll-out
 - Consolidated and prepared the NFA 2023 Client Satisfaction Measurement Report

- Governance Commission for GOCCs (GCG Matters)
 - Prepared memorandum to OCS requesting a copy of the Secretary's Certificate on the approval of the following:
 - 2023 Performance Scorecard
 - 2025 Performance Scorecard
 - Prepared memorandum and communications regarding ISO Certification of the following NFA Field Office:

- NFA NCR
 - NFA Region III
 - Prepared, finalized and submitted the following to the GCG:
 - Quarterly Reports on the 2023 and 2024 NFA Performance Scorecard
 - Validated 2023 NFA PS (Additional data)
 - Annual Accomplishment Report for the 2023 PS
 - Proposed 2024 NFA Performance Scorecard
 - Attended meetings and orientation with GCG regarding:
 - Validation of the 2024 Performance Scorecard
 - Technical Panel Meeting on the proposed 2025 NFA Performance Scorecard
 - Workshop on Integrating Disaster Risk Reduction and Management and Gender Equity, Disability and Social Inclusion in GOCC's Performance Evaluation System
 - Prepared and submitted a memorandum to the concerned offices regarding the requested documents during the 2024 TPM with GCG, and submitted these documents to GCG.
 - Conducted series of meeting with the concerned departments regarding Performance Scorecard Target Strategic Measure on Buffer Stocking
 - Prepared memorandum cascading the approved 2024 NFA Performance Scorecard
 - Prepared presentation on the Proposed 2025 NFA Performance Scorecard
- Gender and Development (GAD Matters)
 - Reconstituted the Special Order on GAD Excom and TWG-GFPS
 - Facilitated, attended and conducted GAD briefings, meetings, webinars and GAD-related activities / events:
 - National Women's Month
 - NFA Anniversary
 - Basic GAD Concepts and SOGIESC
 - Gender Mainstreaming Concepts and Policy Imperatives with Gender Analysis
 - GAD Awareness and Gender Sensitivity Training
 - Campaign to End Violence Against Women
 - Prepared memo address to all NFA Offices / Departments regarding:
 - Submission of GAD Women Economic Empowerment (WEE)
 - Implementation of Gender-Fair Language on all NFA Communications
 - Activation of NFA Day Care Center
 - Updated salary attribution for GAD related activities
 - Prepared, reviewed and submitted the following documents to Philippine Commission on Women (PCW):

- GAD Plans and Budget
- GAD Accomplishment Report for FY 2023
- Revised NFA GAD GPB 2024
- Proposed NFA GAD GPB 2025
- Coordinated with NFA personnel re: Request of Laguna Lake Development for a Resource Speaker to their GAD Forum
- Evaluated and coordinated regional offices re: NFA's submission of Means of Verification (MOVs) for attributed programs
- Prepared a letter addressed to PCW Chairperson requesting a resource person on the preparation of a GAD Agenda
- Prepared letter to PCW Chairperson to seek clarifications on NFA Issues and concerns
- Standard Operating Procedure (SOP Matters)
 - Prepared references and documents for the review of various SOP's
 - Acted as secretariat for the series of meeting on the crafting, review and revision of the following SOP's:
 - Palay Procurement
 - Price Range Scheme (PRICERS)
 - Disposition of Ageing Milled Rice Stocks
 - Farmer Option to Buy-Back (FOBB)
 - Warehouse Handling and Allied Services
 - Contract Milling
 - Contract Drying
 - Trucking and Transportation Services
 - Shipping and Port Services
 - Equitable Net Weight Factor
 - Revised SOP on the Implementation of PALLGU
 - Finalized and submitted amendments and revisions for approval the following
 - Palay Procurement
 - Contracted Milling (3)
 - PALLGU
 - Warehouse Handling and Allied Services
- Department of Budget and Management (DBM Matters)
 - Prepared and submitted the following Forms
 - Quarterly BAR 1 Form for CY 2024
 - Quarterly BED No. 1 and 2 Form for CY 2024
 - Quarterly BP Form 201 for CY 2024
 - Prepared letter to PCAF regarding exploratory talks with Civil Society Organizations (CSOs). This is in compliance with the consultation process

required by DBM for NFA's 2025 budget proposal and accomplishment of DBM Form 713

- Commission on Audit (COA Matters)
 - Prepared quarterly report on Government plans, programs and activities (PPAs)
 - Prepared reply to Regions 3 and 4 regarding their COA Audit Query Memorandum
 - Prepared letter reply regarding their request for submission of Gender and Development documents for CY 2023
 - Attended the COA Exit Conference in relation to the GAD AOM

- Other Matters
 - Attended, prepared materials and acted as Secretariat for MANCOM meetings, 2024 Semestral Assesment & Operational Planning conference and 2024 National Integrated Planning
 - Attended and prepared presentation for the regular Audit Risk Management Committee meeting
 - Conducted series of meeting for crafting of SPMS Guidelines for CY 2024
 - Prepared documents regarding NFA Focal Person for the Agricultural Development Program (ADP)
 - Attended, assisted and prepared presentation for Feed Backing Workshop on the FY 2023 Updating of the PIP and TRIP
 - Attended Climate Change Expenditure Tagging (CCET) Training
 - Prepared and submitted CCET form to Climate Change Commission
 - Attended convergence meeting with National Irrigation Administration (NIA) and Department of Agriculture (DA)
 - Attended exploratory meeting in Rice and Agricultural Production and Importation
 - Prepared materials and presentation for the FY 2025 Budget Briefing for Congress
 - Assisted in the preparation of power point presentation of Administrator regarding panel discussion with MARD on Rice Industry Development
 - Accomplished update on NFA Agency Risk Management Framework

III. FINANCE

Preparation and analysis of financial reports, allocation of corporate budget, execution and monitoring of budget utilization, control and monitoring of remittances and cash balances of the Agency, and management of debt / obligations.

A. Financial Management

UNAUDITED STATEMENT OF FINANCIAL POSITION

As of 31 December 2024

Based on unaudited Financial Position, the NFA reported a total assets of ₱31,588,259,305.00 and total liabilities of ₱132,481,879,675.03, resulting to equity deficiency of (₱108,893,620,370.03)

PARTICULARS	AMOUNT (PHP)
ASSET	
Current Assets	
Cash and Cash Equivalents	10,761,428,798.51
Investments	183,174,409.36
Receivables	3,225,841,015.48
Intra-Agency Receivables	1,040,467,283.62
Inventories	12,676,790,529.73
Other Current Assets	113,352,625.81
Total Current Assets	28,001,054,662.51
Non-Current Assets	
Investments	516,705,093.58
Investment Property	18,976,940.21
Property, Plant and Equipment	2,952,767,928.87
Intangible Assets	9,308,433.55
Other Non-Current Assets	89,446,246.28
Total Current Assets	3,587,204,642.49
TOTAL ASSETS	31,588,259,305.00
LIABILITIES	
Current Liabilities	
Financial Liabilities	3,616,356,864.45
Inter-Agency Payables	120,506,498,489.13
Deferred Credits/Unearned Income	2,953,388.12
Total Current Liabilities	125,161,831,805.60
Non-Current Liabilities	
Deffered Credits / Unearned Income	6,674,577,570.74
Provisions	645,470,298.69
Total Non-Current Liabilities	7,320,047,869.43
TOTAL LIABILITIES	132,481,879,675.03
NET ASSETS (Total Assets Less Total Liabilities)	(100,893,620,370.03)
NET ASSETS/EQUITY	
Government Equity	
Accumulated Surplus / (Deficit)	(105,893,620,698.87)
Contributed Capital	5,000,000,328.84
Total Net Assets/Equity	(108,893,620,370.03)

UNAUDITED STATEMENT OF FINANCIAL PERFORMANCE

As of 31 December 2024

NFA's total Revenue is ₱1,282,610,214.19, while Current Operating Expenses is at ₱5,041,203,136.26, resulting to a deficit of (₱3,758,592,922.07) from Current Operations. Considering the financial assistance / subsidy, sales of assets and gains / (losses) received for the period, the NFA recorded a Net Surplus of about ₱15,680,945,347.80

PARTICULARS	AMOUNT (PHP)
REVENUE	
Service and Business Income	1,282,610,214.19
Shares, Grants and Donations	-
Total Revenue	1,282,610,214.19
CURRENT OPERATING EXPENSES	
Personal Services	1,524,525,533.33
Maintenance and Other Operating Expenses	1,184,134,537.01
Financial Expenses	460,696,324.80
Direct Cost	1,614,242,744.58
Non-Cash Expenses	232,603,996.54
Total Current Operating Expenses	5,041,203,136.26
SURPLUS / (DEFICIT) FROM CURRENT OPERATIONS	(3,758,592,922.07)
Other Non-Operating Income	43,517,668.86
Gains	6,659,927.94
Losses	(159,941,748.23)
Surplus / (Deficit) Before Tax	(3,868,357,073.50)
Income Tax Expense	16,967,289.57
Surplus / (Deficit) After Tax	(3,885,324,363.07)
Subsidy from National Government	19,566,269,710.87
NET SURPLUS / (DEFICIT) FOR THE PERIOD	15,680,945,347.80

B. Debt Management

The outstanding NFA loans as of 31 December 2024 amounted to ₱108,892.299 Million Pesos, comprising of the following:

Particulars	Balance as of December 31, 2024 (in Million Pesos)
I Short-Term Loans	1,500.000
III Foreign-Japanese Rice Loan	9.938
IV Net Lending	
A. Principal	106,638.666
B. Interest	650.881
Total Net Lending	107,382.361
TOTAL OUTSTANDING DEBT	108,892.299

C. Collection of Rental Income from Leased Properties

The NFA collected rental income from the lease of office space at the new NFA Building to other government agencies amounting to ₱45,092,493.80

PARTICULARS	AMOUNT (PHP)
Anti-Red Tape Authority (ARTA)	28,797,808.91
Office for the Alternate Dispute Resolution (OADR)	12,915,975.60
Bureau of Fisheries and Aquatic Resources (BFAR)	2,463,542.86
Development Bank of the Philippines (DPB)	911,320.00
Others	3,846.43
TOTAL	45,092,493.80

D. Contribution to the Economy

As of 31 December 2024, the NFA contributed **₱12,916,704,444.63** to the country's economy in terms of the economic activities undertaken for palay procurement, expenses for rent, transport & delivery, general services, janitorial, security, drying, milling, handling, taxes withheld from employees' compensation and from suppliers of goods and services.

PARTICULARS	AMOUNT (PHP)
Palay Procurement	12,026,739,151.41
Rent Expenses	6,900,278.71
Transportation & Delivery Expenses	39,337,772.22
General Services	121,073,129.63
Janitorial Services	23,331,609.25
Security Services	412,284,637.68
Drying	2,195,937.25
Milling	14,627,975.51
Handling	137,577,772.10
Tax Withheld from Employees' Compensation	67,965,962.23
Tax Withheld from Suppliers of Goods & Services	64,670,218.64
TOTAL	12,916,704,444.63

E. Subsidy Utilization

The NFA's Government Subsidy is ₱9,450,000,000.00 Billion, for the exclusive purpose of purchasing palay to local farmer. 127.26% or 12,026,739,151.41 billion was disbursed for the year.

Particulars	Amount in Billion Pesos			% Accomplishment (Disbursement/NCA)
	SARO ¹	NCA ²	Disbursed ³	
Current Year's Budget				
2024 Agency Specific Budget	9.450	9.450	12.026	127.26%

¹ Statement of allotment and Release Order (SARO)

² Notice of Cash Allocation (NCA)

³ Based on Grain Situationer Report (GSR)

IV. INTERNAL AUDIT SERVICES

I. Audit engagement –

- Completed Audit on Palay Procurement, Milling and Distribution Operations in the following NFA Field Offices:
 - NFA Pampanga Branch Office
 - NFA Bulacan Branch Office
 - NFA Occidental Mindoro Branch Office

- Completed Comprehensive Audit of Administrative and General Services Department (AGSD)

- Completed Audit on Procurement, All Related Activities and Volumetric Count of Palay in the following NFA Field Offices:
 - NFA La Union Branch Office
 - NFA Eastern Pangasinan Branch Office
 - NFA Cagayan Branch Office
 - NFA Isabela Branch Office
 - NFA Oriental Mindoro Branch Office

- Finalization of audit report on procurement and milling operations in the following NFA Field Offices:
 - NFA Capiz Branch Office
 - NFA Iloilo Branch Office
 - NFA Bukidnon Branch Office
 - NFA North Cotabato Branch Office
 - NFA South Cotabato Branch Office

- Finalization of Audit Report on Quality Maintenance of Grains Stocks and Disposition of Stocks in the following NFA Field Offices:
 - NFA Davao Del Sur Branch Office
 - NFA Davao Oriental Branch Office
 - NFA Agusan Del Sur Branch office
 - NFA Surigao Del Sur Branch Office
 - NFA Camarines Sur Branch Office
 - NFA Albay Branch Office
 - NFA Zamboanga City Branch Office
 - NFA Zamboanga Del Sur Branch Office
 - NFA Maguindanao Branch Office

- Finalization of Special Audit Report on Small Value Procurement for Supplies, Materials and Implementation of Infrastructure Projects and Post-Harvest Facility Repairs of NFA Leyte Branch Office

II. Tolerable Allowance (TOLA)

- Issued twenty (20) Certifications for Stock (Grains and MTS) Accountabilities of NFA officials and rank and file employees for purposes of retirement, resignation, travel aboard, reassignment/transfer.

III. **Audit Risk Management Committee**

- Attended ARMC Quarterly Regular Meeting
 - February 8, 2024
 - June 19, 2024
 - September 11, 2024
 - December 19, 2024

- Acted as ARMC Secretariat and performed the following:
 - Prepared Notices of Meeting and Agenda;
 - Prepared materials for presentation;
 - Prepared Minutes of Meeting and
 - Coordinated with the members of the Committee on matters pertaining to audit and risk management.

V. **LEGAL AFFAIRS**

For the year, a total of 2,984 activities pertaining to Investigation, documentation and litigation were undertaken as follows:

Investigation and Documentation	938
Contracts/ SOP reviewed/evaluated	261
Opinions rendered	130
Memos re: Notice of Disallowance	39
Other Memos	335
Investigation Memos	33
Pleading /Order in Administrative Case / Memos	130
Formal Charge / OPS in Administrative	10
Litigation	2046
Hearing/s attended by Lawyers	122
Pleadings memoranda & related documents prepared by Lawyers	146
Opinions, reports, requests, queries & communications prepared and sent by Lawyers	263
Certifications/COC of no pending case	1502
Other Accomplishments	13
TOTAL	2984

VI. **ADMINISTRATIVE AND GENERAL SERVICES**

A. **NFA PERSONNEL COMPLEMENT as of December 31, 2024**

Status	Authorized Positions	Filled-up Positions	Vacancies
Regular			
Central Office	224	161	63
Field Office	2,420	1,877	543
Total	2,644	2,038	606

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B. COMPETENCY FRAMEWORK

As of 31 December 2024, the NFA accomplished the following:

- Consolidation, and data analysis of Competency Assessment and submitted result to GCG
- Monitoring of the conduct of Training / Learning; and
- Development interventions for all employees in line with the competency gaps.

C. STRATEGIC PERFORMANCE MANAGEMENT SYSTEM (SPMS)

- Consolidated and updated the employees' IPCR rating database for the 1st Semester (January to June 2024)
- Preparation of the final draft of the Revised Guidelines of the NFA Strategic Performance Management System (SPMS) for approval of the Administrator
- Submitted the Revised NFA SPMS Guidelines to Civil Service Commission (CSC)

D. REPORT ON EMPLOYEES TRAINING AND DEVELOPMENT

NFA provided trainings to all Executives and Rank and File employees to address competency gaps

Programs	Accomplishments
External Trainings	<ol style="list-style-type: none">1. Evaluated and Processed 89 external training requests for both Central and Field Offices.2. 565 employees from Central Office and Field Offices were able to attend external trainings.
Internal Trainings	<ol style="list-style-type: none">1. Human Resource Development and Services Division was able to conduct 6 internal trainings attended by 253 officials and employees:<ul style="list-style-type: none">• RA 9184 and its 2016 Revised Implementing Rules and Regulations• Workshop on Work Place Mental Health and Wellness• Seminar on Drug-Free Work Place• Workshop on the 2017 Omnibus Rules on Appointment and other Human Resource Action (ORAOHRA)• GAD Awareness and Gender Sensitivity Training• GAD Plan and Budget

	<p>2. Other NFA Department / Field Office were able to conduct 4 internal trainings attended by 96 officials and employees:</p> <ul style="list-style-type: none">• Calibration of Analytical Panelist for Sensory Evaluation of Milled Rice• Symposium for Certified Pesticide Applicators• Basic Troubleshooting, Operations, Care and Maintenance of Electrical System of Post-Harvest Facilities• Disaster Risk Reduction Management, Basic Emergency & Evacuation Plan, and Basic First Aid
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