EXHIBIT 2

Republic of the Philippines NATIONAL FOOD AUTHORITY					
DOCUMENT TRACKING SLIP (DTS)					
DOCOMENT TRACKING SEIF (DTS)					
DTS No.:(FOI Request Ref. No.) Date of Doc:(Date of FOI Request)					
Addressee: <u>(Office who has custody of information)</u> Thru: <u>(if any)</u>					
Subject:(Title of document or information being requested)					
Attachment:(FOI Request Form)					
Action Requested: () for approval () for information					
() for evaluation () for compliance					
() for processing () Others (specify) <u>indicate FOI request for processing</u>					
Deadline: <u>(indicate the 13th working day from receipt of request by the FRO)</u>					
Other Concerned Department/Office:(if there are information to be sourced from different					
NFA offices					
	Receipts			Actions	
Office/ Dept./Division	Date	Time	Initial	Desired/Undertaken	Remarks
Office that received			Name & initials	Process the	
the request			of receiving	information	
			employee	requested	